



**CITY COUNCIL MEETING AGENDA**  
**JONESVILLE CITY HALL | 265 E. CHICAGO STREET | JONESVILLE, MI**  
**AUGUST 20, 2025 - 6:30 P.M.**

- 1. CALL TO ORDER / PLEDGE OF ALLEGIANCE / A MOMENT OF SILENCE**
- 2. APPROVAL OF AGENDA** [Action Item]
- 3. PUBLIC COMMENTS**  
Citizens may address the Council at this time, subject to the Rules for Addressing the City Council. \*
- 4. PRESENTATIONS AND RECOGNITIONS**
  - A. Kevin Collins – Hillsdale County Board of Commissioners
- 5. COUNCIL MINUTES**
  - A. July 16, 2025 Regular Meeting [Action Item]
- 6. BOARD AND COMMISSION MINUTES**
  - A. Materials Management Planning Committee – June 26, 2025 (Adair) [Action Item]
- 7. PUBLIC HEARING AND SUBSEQUENT COUNCIL ACTION**
  - A. None
- 8. UNFINISHED BUSINESS**
  - A. Sale of Real Property 148 – Jermaine Street [Information Item]
- 9. NEW BUSINESS**
  - A. Retirement Plan Administrator
    - i. Resolution 2025-18 – Defined Contribution Plan [ROLL CALL][Action Item]
    - ii. Resolution 2025-19 – 457 Supplemental Retirement Plan [ROLL CALL][Action Item]
    - iii. Resolution 2025-20 – Authorized Signatory [ROLL CALL][Action Item]
  - B. Pay Request No. 2 – Water Service Line [Action Item]
  - C. Pay Request No. 6 – West Street Improvements Verifications [Action Item]
  - D. WWTP Recirculation Pump Replacement [Action Item]
  - E. City Hall HVAC Replacement [Action Item]
  - F. VoIP Telephone System [Action Item]
  - G. Fiscal Year 2024-25 Year End Budget Amendments [Action Item]
  - H. Authorization to Offer Police Patrol Vehicle for Sale [Action Item]
- 10. ACCOUNTS PAYABLE**
  - A. August 2025 Totalling \$259,985.28 [Action Item]

**11. DEPARTMENT REPORTS**

- A. Public Safety
  - i. Police – Public Safety Director Lance
  - ii. Fire – Deputy Chief Riggs
- B. Water/Wastewater Treatment Plant – Superintendent Mullaly
- C. Department of Public Works – Superintendent Crouch
- D. Cash Report – Finance Director Spahr
- E. Recreation Report – Clerk Means

**12. ADJOURN**

**\* Rules for Addressing the Jonesville City Council (Adopted 11/20/24)**

1. When a person addresses the Council, he or she shall state his or her name and home address.
2. Remarks should be limited to matters before the Council, to Council business or policy, or to issues of general concern that the Council has the authority to recommend or act upon.
3. Persons addressing the Council shall limit their comments to not more than five (5) minutes or other time limit set by the Chair. Persons addressing the Council may have comments presented by other individuals, but may not delegate additional speaking time to others. The Clerk will maintain the official time and notify the speakers when their time is up.
4. Remarks shall be addressed to the Chair in a courteous tone. Persons addressing Council who fail to conduct themselves with decorum may be removed from the meeting at the discretion of the Chair.
5. No person shall have the right to speak more than once unless additional opportunities are granted by the Chair.
6. Council members and staff will generally not respond to audience participation. Matters may be referred by the Council to the City Manager who may also be directed to provide a report at a subsequent meeting or date.



To: Jonesville City Council  
From: Jeffrey M. Gray, City Manager   
Date: August 15, 2025  
Re: Manager Report and Recommendations – August 20, 2025 Council Meeting

**5. Council Minutes** **[Action Item]**

This item is reserved for action on the minutes of the previous Council meeting.

**6. Board and Commission Minutes** **[Action Item]**

Board and commission minutes for the prior month are attached. The name of the Council/staff representative to the board is indicated in parentheses. Following any discussion or questions about the board minutes, the appropriate action of Council would be a motion to receive and place the minutes on file. A single motion can be taken up for all of the minutes.

**PUBLIC HEARING AND SUBSEQUENT COUNCIL ACTION**

**7. A. None**

**UNFINISHED BUSINESS**

**8. A. Sale of Real Property – 148 Jermaine Street** **[Information Item]**

There are no updates at this time, as staff has not received any offers or inquiries regarding the property.

**NEW BUSINESS**

**9. A. Retirement Plan Administrator – Three Resolutions** **[ROLL CALL][Action Item]**

I recommend that Council consider the attached resolutions to move administration of the City's retirement plan to the Municipal Employees' Retirement System of Michigan (MERS). It is anticipated that the change will result in improved customer service for both employer and employee services, lower administrative costs to employees, and produce better average rates of return on investments to employees. An employee meeting has been held to review the change, with no concerns or objections expressed. If approved, MERS would be the City's plan administrator and all new investments would be made to MERS plans, effective September 1. The plans would continue to be defined contribution plans, with no change to employer and employee contributions. MERS would work directly with our current provider to roll existing investments into the MERS plans.

I recommend separate motions on the following three resolutions:

- Resolution 2025-18 would name MERS as plan administrator on the mandatory 401(a) defined contribution plan.
- Resolution 2025-19 would name MERS as administrator of the optional 457 defined contribution plan.
- Resolution 2025-20 would authorize the City Manager to execute the necessary contract documents to make these changes.

MERS representatives will be available via a virtual meeting connection to answer Council questions at the meeting. Plan documents for each of the respective plans is available for review upon request. A roll call vote is necessary to approve each of the resolutions. *Please refer to the attached Resolutions 2025-18, 2025-19, and 2025-20.*

**9. B. Pay Request No. 2 – Water Service Line Verifications [Action Item]**

The pay request for work completed to date on the project to verify unknown water service materials is attached. With the 10% retainage, the request is for payment in the amount of \$15,087.15. The costs associated with the project are being paid from the Technical, Managerial, and Financial (TMF) Support Grant from the Michigan Department of Environment, Great Lakes, and Energy (EGLE). A motion is necessary to approve the pay request. *Please refer to Pay Request No. 2.*

**9. C. Pay Request No. 6 – West and Adrian Street Improvement Project [Action Item]**

The pay request for work completed to date on the West and Adrian Street project in the amount of \$53,057.60 is attached. Work completed during this period includes various punch list items, including pavement markings and some sidewalk and driveway repairs. There is some concrete and asphalt warranty work that will need to be completed. Under the contract, that work must be completed prior to the anniversary of substantial completion in November. The engineer is recommending, and Superintendent Crouch supports, a substantial portion of the retainage be released; a retainage of \$15,000 has been determined to be sufficient to guarantee completion. A motion is necessary to approve the pay request in the amount of \$53,057.60. *Please refer to Pay Request No. 6.*

**9. D. WWTP Recirculation Pump Replacement [Action Item]**

Please see the memorandum from Superintendent Mullaly regarding the recommendation to replace the recirculation pump. I support his recommendation to replace, rather than rebuild the pump, and the request to waive the competitive bid requirements in the City's purchasing policy. There is a sole source for manufacture of the equipment. A motion and vote are necessary to approve the purchase and installation of the pump from Vaughn Company in the amount of \$15,111.00. *Please refer to the memorandum from Superintendent Mullaly.*

**9. E. City Hall HVAC Replacement [Action Item]**

The air conditioning compressor at City Hall is failing. The air conditioning and furnace were installed over 20 years ago and repair of the compressor exceeds the reasonable cost of replacement. Four qualified contractors reviewed the system, with two returning quotes for installation of a new high-efficiency furnace and air conditioning unit. The low quote was received from Griffiths Mechanical in the amount of \$10,822.56. They have identified additional recommended improvements for the overall efficiency and operation of the unit, including changes to ducting and the intake and exhaust at the rear of the building. These additional improvements bring the total cost to \$12,034.50. Staff is grateful for Councilman Grider's advice and expertise in evaluating options. This is, obviously, an unbudgeted expense; there are sufficient funds in the General Fund fund balance for the necessary repair. I recommend a motion to award a contract to Griffiths Mechanical for the heating and air conditioning unit, as well as the additional recommended efficiency improvements in the amount of \$12,034.50. *Please refer to the attached quote.*

**9. F. VoIP Telephone System**

**[Action Item]**

This agenda item is reserved for discussion and possible action on the replacement of the City's outdated phone system with a Voice Over Internet Protocol (VoIP) system. This is a budgeted expense and would replace the phone system at all City facilities. Staff has received quotes from three providers and anticipate finalizing the review of contract provisions to make a recommendation at the meeting. Payback of the equipment costs are expected to be accomplished within a few months, based on a reduced monthly operating cost of several hundred dollars.

**9. G. Fiscal Year 2024-25 Year End Budget Amendments**

**[Action Item]**

I recommend Council consider a motion to approve the budget amendments as submitted by Finance Director Spahr for FY 2024-25 (Fiscal Year ending June 2025). Brief explanations for the line-item adjustments are provided in parentheses following each item. Net changes to the respective fund balances are noted, as well. Overall impacts to the respective fund balances are nominal. Finance Director Spahr will provide further detail on individual line items as requested. A motion and vote are necessary to amend the budget. *Please refer to the attached budget amendment spreadsheet.*

**9. H. Authorization to Offer Police Patrol Vehicle for Sale**

**[Action Item]**

The new Police patrol vehicle has been recently put into service. This vehicle is intended to replace the 2019 Interceptor. City policy requires Council approval for the sale of any asset with a value of \$10,000 or more; sales of prior used vehicles have put the value near that amount. I recommend a motion to authorize the sale of the 2019 patrol vehicle on a municipal auction site to the highest bidder. Due to the model year change, much of the police equipment could not be repurposed on the new vehicle. The 2019 will be sold as an intact police vehicle, exclusively available to police agencies.

**Correspondence:**

- Firefighter Certification – Austin Harvey
- Ken Koopmans – Resignation from Planning Commission
- Comcast – Programming Changes

**\*\* Subject To Council Approval\*\***

**JONESVILLE CITY COUNCIL  
Minutes of July 16, 2025**

A meeting of the Jonesville City Council was held on Wednesday, July 16, 2025 at the Jonesville City Hall, 265 E. Chicago Street, Jonesville, MI. Mayor Gerry Arno called the meeting to order at 6:30 p.m. Council members present were: Dean Adair II, Chris Grider, Brenda Guyse, Andy Penrose, and Annette Sands. Absent: George Humphries Jr.

Also present: Manager Gray, DPW Supt. Crouch, Public Safety Director Lance, Asst. Fire Chief Riggs, Finance Director Spahr, WWTP Supt Mullaly, Lisa Adair, Katherine Graves, Victor Face and Chad and Nicole Benson.

Chris Grider led the Pledge of Allegiance and moment of silence.

A motion was made by Annette Sands and supported by Brenda Guyse to approve the agenda as presented. All in favor. Absent: George Humphries Jr. Motion carried.

A motion was made by Brenda Guyse and supported by Andy Penrose to approve the minutes of June 18, 2025. All in favor. Absent: George Humphries Jr. Motion carried.

A motion was made by Chris Grider and supported by Brenda Guyse to approve the closed session minutes of June 18, 2025. All in favor. Absent: George Humphries Jr. Motion carried.

Brenda Guyse made a motion and was supported by Chris Grider to receive the minutes of the following: Region II Planning Commission – 05/08/25; Cemetery Committee – 06/11/25. All in favor. Absent: George Humphries Jr. Motion carried.

Mayor Gerry Arno opened the Public Hearing for the Industrial Facilities Tax (IFT) Exemption Certificates for NEFCO (North East Fabrication Company). The Public Hearing was closed and a motion was made by Annette Sands and supported by Dean Adair II to approve Resolution 2025-15 – Transfer of Certificate #2016-155. NEFCO, located at 113 Deal Parkway, has recently changed ownership and has completed a 6000 square foot addition on the existing facility to accommodate a powder coat painting system and company receiving. The initial certificate provides an abatement of 50% of the taxes on the property investment for a total of 12 years, the transfer would be for the balance of the 12 years remaining. Victor Face, owner of NEFCO, answered various questions regarding the business. Roll Call Vote: Ayes: Dean Adair II, Chris Grider, Brenda Guyse, Andy Penrose, Annette Sands and Gerry Arno. Nays: None. Absent: George Humphries Jr. Motion carried.

Brenda Guyse made a motion and supported by Chris Grider to approve Resolution 2025-16 – PA 198 Industrial Facilities Tax Exemption Certificate – NEFCO (North East Fabrication Company). This resolution provides for a 50% abatement of real property taxes on the investment for a 12- year term. The abatement supports a \$300,000 investment for a 6000 square foot addition to the existing building. Roll Call Vote: Ayes: Dean Adair II, Chris Grider,

Brenda Guyse, Andy Penrose, Annette Sands and Gerry Arno. Nays: None. Absent: George Humphries Jr. Motion carried.

As directed at the June Council Meeting, staff has developed a property listing for the sale of vacant property located at 148 Jermaine Street and posted it to the City website. A letter was sent to adjoining property owners making them aware of the sale and posted a sign on the property. Notice was also sent to the party who previously showed interest in the lot. No offers have been received at this time.

A motion was made by Dean Adair II and supported by Chris Grider to approve Resolution 2025-17 – Charitable Gaming License for a recently formed nonprofit, Jonesville Football Alumni Association, Inc. The organization Articles of Incorporation and Mission Statement were provided to Council. Katherine Graves was in attendance to answer various questions. Roll Call Vote: Ayes: Dean Adair II, Chris Grider, Brenda Guyse, Andy Penrose, Annette Sands and Gerry Arno. Nays: None. Absent: George Humphries Jr. Motion carried.

Brenda Guyse made a motion and was supported by Chris Grider to approve Pay Request No. 1 – Water Service Line Verifications in the amount of \$75,699, this includes a 10% retainage. The costs associated with the project are being paid from the Technical, Managerial and Financial (TMF) Support Grant from the Michigan Department of Environment, Great Lakes, and Energy (EGLE). All in favor. Absent: George Humphries Jr. Motion carried.

A motion was made by Andy Penrose and supported by Brenda Guyse to waive ordinance requirements for community events regulating yard sales for US-12 Garage Sale weekend Friday, August 8, 2025 through Sunday, August 10, 2025. All in favor. Absent: George Humphries Jr. Motion carried.

A motion was made by Brenda Guyse and supported by Annette Sands to cast a vote for the three trustees seeking election to the Michigan Municipal League Workers Compensation Trust Fund Trustee Ballot. All in favor. Absent: George Humphries Jr. Motion carried.

A motion was made by Andy Penrose and supported by Brenda Guyse to approve the Accounts Payable for July in the amount of \$132,509.32. All in favor. Absent: George Humphries Jr. Motion carried.

Updates were given by Department Heads, Manager Gray and Council.

Mayor Arno adjourned the meeting at 7:11 p.m.

Submitted by:

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Cynthia D. Means  
Clerk

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Gerald E. Arno  
Mayor

**Next meeting:** Thursday July 31; 6-7:30 pm; County Office Building; Conference Room

250626MMPCminutes

- Call to order 6 pm
- Roll call; **present**—Cliff Fether, Ransom Township; Pam Benzing, North Trail; Doug Ingles, Hillsdale County; Jason Blake, City of Hillsdale; Todd Miller, Scipio Township; Dean Adair, Jonesville City; Rick Siebert, Litchfield City **Excused Absent**—Ashley Metroff, Jefferson Township; Larry Jones, LRS; Mike Clark, Conservation;. **Guests present**—Ransom Township Trustee Roy Bodinus
- Minutes of 4/23/2025—Motion to approve Dean Adair, Second Rick Siebert—APPROVED
- Agenda—Motion to approve Pam Benzing, Second Rick Siebert—APPROVED
- Public Comment-none
- Mileage/per diem worksheet—Motion to approve Cliff Fether, second Jason Blake--APPROVED
- Region 2 mailer—it was decided to have Jason Blake fill out preliminary form and to invite region 2 to the next meeting to inform the committee on grant availability Motion to approve Cliff Fether, second Rick Siebert--APPROVED
- EGLE submission form—some discussion
- Future actions—much discussion
  - Mailer being timely with recycling plan of action
  - How to include outlying Townships
  - Easy access and convenient to recycling
  - Voucher system
  - Discussed pull behind trailer
  - Dumpsters with private contract
  - Where to take materials
  - Person in place/manned drop station
  - Reminder of recycling provider in Hillsdale County—LRS (are there others?)
    - Existing curbside recycling—Hillsdale, Litchfield, Jonesville
    - Existing recycling drop off locations—Hillsdale, Jefferson Township, Scipio Township
- Public comment-none
- Adjourn 7:20 pm

Next meeting—July 31, 2025—6 pm—County Office Building—Conference Room



## Resolution Adopting the MERS Defined Contribution Plan



1134 Municipal Way Lansing, MI 48917 | 800.767.MERS (6377) | Fax 517.703.9711

www.mersofmich.com

This Resolution is entered into under the provisions of 1996 PA 220 and the Municipal Employees' Retirement System of Michigan ("MERS") Plan Document, as each may be amended.

**WHEREAS**, the participating entity desires to adopt the MERS Defined Contribution Plan for its designated employees;

**WHEREAS**, the participating entity has furnished MERS with required data regarding each eligible employee and retiree;

**WHEREAS**, as a condition of MERS membership, and pursuant to the MERS Retirement Board's power as plan administrator and trustee under Plan Document Section 71 and MCL 38.1536, as each may be amended, it is appropriate and necessary to enter into a binding agreement providing for the administration of the Defined Contribution Plan, the reporting of wages, and the payment of the required contributions of a participating entity and withholding of employee contributions; now, therefore,

### IT IS HEREBY RESOLVED:

On behalf of the participating entity, the governing body of  
City of Jonesville adopts the MERS Defined  
 Contribution Plan in accordance with Plan Section 4 for its eligible employees as described  
 in the MERS Defined Contribution Adoption Agreement, subject to the MERS Plan  
 Document and as authorized by 1996 PA 220, as both may be amended;

I hereby certify that the above is a true copy of the Defined Contribution Resolution adopted at the official meeting held by the governing body of this municipality:

Dated: August 20, 2025.

\_\_\_\_\_  
 (Signature of Authorized Official)

Printed name: Cynthia D. Means, City Clerk

\_\_\_\_\_  
 (Authorized Official - printed)

This Resolution shall have no legal effect under the MERS Plan Document until a certified copy of this adopting Resolution is filed with MERS, MERS determines that all necessary requirements under the Plan Document, the Adoption Agreement, and this Resolution have been met, and MERS certifies the Resolution below.

### Received and Approved by the Municipal Employees' Retirement System of Michigan:

Dated: \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
 (Signature of Authorized MERS Representative)

## MERS Uniform 457 Supplemental Retirement Program Resolution



1134 Municipal Way Lansing, MI 48917 | 800.767.2308 | Fax 517.703.9706

[www.mersofmich.com](http://www.mersofmich.com)

This Resolution, together with the MERS 457(b) Supplemental Retirement Program Plan Document and the MERS 457 Supplemental Retirement Program Participation Agreement and any Addendum thereto, constitute the entire MERS 457 Deferred Compensation Plan Document.

**WHEREAS**, the Municipal Employees Retirement Act of 1984 (the “Act”), MCL 38.1536(2)(a) (MERS Plan Document (Section 71) authorizes the Municipal Employees’ Retirement Board (the “Board”) to “establish additional programs including but not limited to defined benefit, defined contribution, ancillary benefits, health and welfare benefits, and other postemployment benefit programs,” and on November 8, 2011, the Board adopted the MERS 457 Deferred Compensation Plan.

**WHEREAS**, this Uniform Resolution has been approved by the Board under the authority of Section 71, and the Board has authorized the MERS 457 Deferred Compensation Plan, which shall not be implemented unless in strict compliance with the terms and conditions of this Resolution.

**WHEREAS**, the Participating Employer, a participating “municipality” (as defined in the Act; MCL 38.1502b(2); Plan Document Section 2) or participating “court” (circuit, district or probate court as defined in the Act, MCL 38.1502a(4) – (6); Plan Document Section 2) within the State of Michigan has determined that in the interest of attracting and retaining qualified employees, it wishes to offer a deferred compensation plan;

**WHEREAS**, the Participating Employer has also determined that it wishes to encourage employees’ saving for retirement by offering salary reduction contributions;

**WHEREAS**, the Participating Employer has reviewed the MERS 457 Supplemental Retirement Program (“Plan”);

**WHEREAS**, the Participating Employer wishes to participate in the Plan to provide certain benefits to its employees, reduce overall administrative costs, and afford attractive investment opportunities;

**WHEREAS**, the Participating Employer is an Employer as defined in the Plan;

**WHEREAS**, concurrent with this Resolution, and as a continuing obligation, this Governing Body has completed and approved, and submitted to MERS and the Board documents necessary for adoption and implementation of the Plan; and

**WHEREAS**, the Governing Body for and on behalf of the Participating Employer is authorized by law to adopt this Resolution approving the Participation Agreement on behalf of the Participating Employer. In the event any alteration of the terms or conditions stated in this Resolution is made or occurs, it is expressly recognized that MERS and the Retirement Board, as sole trustee and fiduciary of the Plan and its trust reserves, and whose authority is nondelegable, shall have no obligation or duty to continue to administer (or to have administered) the MERS 457 Supplemental Retirement Program for the Participating Employer.

## MERS Uniform 457 Supplemental Retirement Program Resolution

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**NOW, THEREFORE, BE IT RESOLVED** that the Governing Body adopts the MERS 457 Supplemental Retirement Program as provided below.

- I. The Participating Employer adopts the Plan for its Employees.
- II. The Participating Employer hereby adopts the terms of the Participation Agreement, which is attached hereto and made a part of this Resolution. The Participation Agreement sets forth the Employees to be covered by the Plan, the benefits to be provided by the Participating Employer under the Plan, and any conditions imposed by the Participating Employer with respect to, but not inconsistent with, the Plan. The Participating Employer reserves the right to amend its elections under the Participation Agreement, so long as the amendment is not inconsistent with the Plan or the Internal Revenue Code or other applicable law and is approved by the Board.
- III. The Participating Employer shall abide by the terms of the Plan, including amendments to the Plan made by the Board, all investment, administrative, and other service agreements of the Plan and the Trust, and all applicable provisions of the Internal Revenue Code and other applicable law.
- IV. The Participating Employer acknowledges that the Board is only responsible for the Plan and any other plans of the Employer administered by MERS and that the Board has no responsibility for other employee benefit plans maintained by the Employer that are not part of MERS.
- V. The Participating Employer accepts the administrative services to be provided by MERS and any services provided by a Service Manager as delegated by the Board. The Participating Employer acknowledges that fees will be imposed with respect to the services provided and that such fees may be deducted from the Participants' accounts.
- VI. The Participating Employer acknowledges that the Plan contains provisions for involuntary Plan termination.
- VII. The Participating Employer acknowledges that all assets held in connection with the Plan, including all contributions to the Plan, all property and rights acquired or purchased with such amounts and all income attributable to such amounts, property or rights shall be held in trust for the exclusive benefit of Participants and their Beneficiaries under the Plan. No part of the assets and income of the Plan shall be used for, or diverted to, purposes other than for the exclusive benefit of Participants and their Beneficiaries and for defraying reasonable expenses of the Plan. All amounts of compensation deferred pursuant to the Plan, all property and rights acquired or purchased with such amounts and all income attributable to such amounts, property or rights held as part of the Plan, shall be transferred to the Board to be held, managed, invested and distributed as part of the Trust Fund in accordance with the provisions of the Plan. All contributions to the Plan must be transferred by the Participating Employer to the Trust Fund. All benefits under the Plan shall be distributed solely from the Trust Fund pursuant to the Plan.

## MERS Uniform 457 Supplemental Retirement Program Resolution

- VIII. This Resolution and the Participation Agreement shall be submitted to the Board for its approval. The Board shall determine whether the Resolution complies with the Plan, and, if it does, shall provide appropriate forms to the Participating Employer to implement participation in the Plan. The Board may refuse to approve a Participation Agreement by an Employer that does not possess State statutory authority to participate in the Plan. The Governing Body hereby acknowledges that it is responsible to assure that this Resolution and the Participation Agreement are adopted and executed in accordance with the requirements of applicable law.

**BE IT FINALLY RESOLVED:** This Resolution shall have no legal effect under the Plan until a certified copy of this adopting Resolution is filed with MERS, and MERS determines that all necessary requirements under the 457 Supplemental Retirement Program Plan and Trust, the Participation Agreement, and this Resolution have been met. All dates for implementation of the Plan shall be determined by MERS from the date of filing with MERS of this Resolution in proper form and content. Upon MERS determination that all necessary documents have been submitted to MERS, MERS shall record its formal approval upon this Resolution, and return a copy to the Employer.

In the event an amendatory Resolution or other action by the municipality is required, such Resolution or action shall be deemed effective as of the date of the initial Resolution or action where concurred by this Governing Body and MERS (and a third-party administrator, if applicable and necessary). The terms and conditions of this Resolution supersede and stand in place of any prior resolution, and its terms are controlling.

I hereby certify that the above is a true copy of a Resolution adopted at the official meeting held on

August 20, 2025.

(Signature of authorized official)

Printed name: Cynthia D. Means  
(Authorized Official - printed)

Position title: City Clerk  
(Authorized Official - position)

Municipality name: City of Jonesville

### Received and Approved by the Municipal Employees' Retirement System of Michigan

Dated: , 20

(Authorized MERS signatory)

## Resolution Establishing Authorized Signatories for MERS Contracts and Service Credit Purchase Approvals



1134 Municipal Way Lansing, MI 48917 | 800.767.6377 | Fax 517.703.9706

www.mersofmich.com

This Resolution is entered into under the provisions of 1996 PA 220 and the Municipal Employees' Retirement System of Michigan ("MERS") Plan Document, as each may be amended.

This resolution is being adopted by the governing body of the participating entity and applies to all reporting units of said participating entity.

**WHEREAS**, City of Jonesville ("Employer") is a participating municipality with the Municipal Employees' Retirement System of Michigan ("MERS") and has adopted one or more retirement, insurance, investment or other post-employment benefit products administered by MERS;

**WHEREAS**, MERS requires signatures of an authorized representative of the Employer to execute contracts with MERS, the entry of which is authorized by the governing body and permitted under the applicable MERS Plan Document(s);

**WHEREAS**, the Employer wishes to designate certain job position(s), the holder(s) of which may sign MERS' contracts relating to the adoption, amendment and termination of MERS' products, and defined benefit service credit purchase approvals on behalf of Employer to implement decisions and actions of the governing body;

**WHEREAS**, this Resolution is not intended to apply to MERS forms or any other MERS document except as specifically mentioned herein,

Therefore, the Governing Body resolves:

The holders of the following job position(s) are hereby *Authorized Officials* that can sign: (1) MERS Adoption Agreements, Resolutions, Participation Agreements, Administrative Services Agreements, Withdrawal Agreements and any other contracts between MERS and the Employer with respect to Employer's participation in any MERS-administered product and any amendments and addendums thereto, and (2) MERS Defined Benefit service credit purchase approvals:

1. City Manager

Optional additional job positions:

2. None
3. \_\_\_\_\_

This Resolution may be revoked in writing or amended by the Governing Body at any time, provided that it will not be effective until such writing or amended Resolution is received by MERS. The Governing Body agrees that MERS may rely upon this Resolution as conferring signing authority upon the holders of the above job position(s) to bind Employer with respect to MERS.

Adopted at a regular/special meeting of the Governing Body on August 20, 2025.

Authorized signature (must be currently in a position named above): \_\_\_\_\_

Name: Jeffrey M. Gray

Title: City Manager

Witness signature: \_\_\_\_\_

Witness name: Cynthia D. Means

Witness title: City Clerk



# Contractor's Application for Payment

Owner: City of Jonesville  
Engineer: Fleis & VandenBrink  
Contractor: Duke's  
Project: TMF Grant Water Service Potholing  
Contract: \_\_\_\_\_

Owner's Project No.: \_\_\_\_\_  
Engineer's Project No.: 866870  
Contractor's Project No.: \_\_\_\_\_

Application No.: 2  
Application Period: From June 11, 2025 to July 28, 2025  
Application Date: June 30, 2025

1. Original Contract Price	\$ 127,460
2. Net change by Change Orders	\$
3. Current Contract Price (Line 1 + Line 2)	\$ 127,460
4. Total Work completed and materials stored to date	\$ 100,873.50
5. Retainage	
a. .1 X \$100,873.50 Work Completed	\$10,087.35
b. X \$ Stored Materials	\$
c. Total Retainage (Line 5.a + Line 5.b)	\$
6. Amount eligible to date (Line 4 - Line 5.c)	\$ 90,786.15
7. Less previous payments (Line 6 from prior application)	\$75,699
8. Amount due this application	\$ 15,087.15
9. Balance to finish, including retainage (Line 3 - Line 4)	\$ 26,586.50

## Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

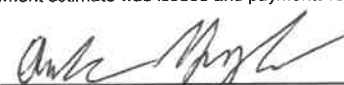
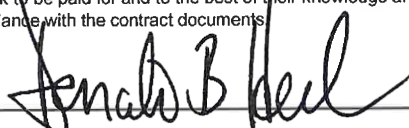
- (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
- (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and
- (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: Christopher R. Finner  
Signature: \_\_\_\_\_ Date: 7/29/2025

Recommended by Engineer  
By: [Signature] Approved by Owner  
Title: Project Manager By: \_\_\_\_\_  
Date: 7-30-25 Date: \_\_\_\_\_

Approved by Funding Agency  
By: \_\_\_\_\_ By: \_\_\_\_\_  
Title: \_\_\_\_\_ Title: \_\_\_\_\_  
Date: \_\_\_\_\_ Date: \_\_\_\_\_

Progress Estimate - Unit Price						Contractor's Application for																											
<table border="1"> <tr> <td>Owner:</td> <td>City of Jonesville</td> <td rowspan="4"></td> <td>Owner's Project No.:</td> <td></td> </tr> <tr> <td>Engineer:</td> <td>Fleis &amp; VandenBrink</td> <td>Engineer's Project</td> <td>866870</td> </tr> <tr> <td>Contractor:</td> <td>Duke's</td> <td>Contractor's Project</td> <td></td> </tr> <tr> <td>Project:</td> <td>TMF Grant Water Service Potholing</td> <td colspan="2"></td> </tr> <tr> <td>Contract:</td> <td></td> <td colspan="2"></td> <td></td> </tr> </table>												Owner:	City of Jonesville		Owner's Project No.:		Engineer:	Fleis & VandenBrink	Engineer's Project	866870	Contractor:	Duke's	Contractor's Project		Project:	TMF Grant Water Service Potholing			Contract:				
Owner:	City of Jonesville		Owner's Project No.:																														
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Application	2	Application	From	6/11/25	to	6/30/25	Application Date:			7/28/25																							
A	B	C	D	E	F	G	H	I	J	K	L																						
Bid Item No.	Description	Contract Information		Unit Price (\$)	Value of Bid Item (C X E) (\$)	Work Completed		Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + I) (\$)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) (\$)																						
		Item Quantity	Units			Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)																										
Original Contract																																	
1	Mobilization, Bonds, and Insurance, Max 5%	1	Lsum	6,000	6,000	-	0		6,000	1	0																						
2	Traffic Control, Max 5%	1	Lsum	5,000	5,000	-	0		5,000	1	0																						
3	Remove Pavement	20	Ea	75	1,500	-	0		0	0	1,500																						
4	Service Line Potholing and Material Inventory	380	Ea	203	77,140	62	12,586		78,358	101.6	-1,218																						
5	Point #1 Inside Structure Verification	190	Ea	120	22,800	21	2,520		7,440	33	15,360																						
6	Replace Pavement	20	Ea	400	8,000	-	0		0	0	8,000																						
7	Grass Restoration	360	Ea	19.50	7,020	85	1,657.50		4,075.50	58	2,944.50																						
Original Contract Totals					\$127,460		\$16,763.50	\$	\$100,873.50		26,586.50																						
Change Orders																																	
Change Order Totals					\$		\$	\$	\$		\$																						
Original Contract and Change Orders																																	
Project Totals					\$127,460		\$16,763.50	\$	\$100,873.50		26,586.50																						

<b>PARTIAL PAYMENT ESTIMATE</b>				Contract: <b>City of Jonesville West Street and Adrian Street Improvements</b>	
Estimate Period: 12/1/2024 to 6/30/2025				Partial Pay Estimate No. 6	
City of Jonesville OWNER: 265 E. Chicago Street Jonesville, MI 49250				C & D Hughes, Inc. CONTRACTOR: 3097 Lansing Road Charlotte, MI 48813	
CONTRACT CHANGE ORDER SUMMARY				ESTIMATE	
No.	Date	Addition	Deduction		
1	9/5/2024	\$ 132,000.00		1. Original Contract	\$ 1,278,943.80
				2. Change Orders	\$ 128,000.00
2	9/18/2024		\$ (4,000.00)	3. Revised Contract (1+2)	\$ 1,406,943.80
				4. Work Completed	\$ 1,341,632.82
				5. Stored Materials	
				6. Subtotal (4+5)	\$ 1,341,632.82
				7. Previous Retainage	\$ 63,947.19
				8. Retainage This Period	\$ (48,947.19)
				9. Total Retainage	\$ 15,000.00
Totals		\$ 132,000.00	\$ (4,000.00)	10. Previous Payments	\$ 1,273,575.22
Net Change			\$ 128,000.00	11. Amount Due (6-9-10)	\$ 53,057.60
CONTRACT TIME					
Original (Days):		141 On Schedule: <input checked="" type="radio"/> YES <input type="radio"/> NO			
Revised:		0 Starting Date:		August 12, 2024	
Remaining:		0 Completion Date:		December 31, 2024	
<b><u>C &amp; D HUGHES, INC.</u></b> Contractor					
The undersigned Contractor certifies that to the best of their knowledge, information and belief the work covered by this payment estimate has been completed in accordance with the contract documents, that all amounts have been paid by the contractor for work for which previous payment estimate was issued and payments received from the owner, and that current payment shown herein is now due.					
By: 					
Date: 7/8/2025					
<b><u>WOLVERINE ENGINEERS AND SURVEYORS, INC.</u></b>					
The undersigned has observed the work to be paid for and to the best of their knowledge and belief, the quantities shown in this estimate represent the work performed in accordance with the contract documents					
By: 					
Date: July 9, 2025					
<b><u>CITY OF JONESVILLE</u></b> Owner					
By: _____					
Date: _____					



						COMPLETED PREVIOUS TO DATE		COMPLETED THIS PERIOD		COMPLETED TO DATE		%
ITEM	EST. QTY.	UNIT	DESCRIPTION	UNIT PRICE	TOTAL	QUANTITY	TOTAL	QUANTITY	TOTAL	QUANTITY	TOTAL	COMPLETED
Category 001 West Street												
1	1	LSUM	_ Audio-Visual Recording	\$3,000.00	\$3,000.00	1	\$ 3,000.00		\$0.00	1	\$3,000.00	100%
2	12	Ea	Tree, Rem, 19 inch to 36 inch	\$1,500.00	\$18,000.00	12	\$ 18,000.00		\$0.00	12	\$18,000.00	100%
3	2	Ea	Tree, Rem, 37 inch or Larger	\$3,000.00	\$6,000.00	2	\$ 6,000.00		\$0.00	2	\$6,000.00	100%
4	6	Ea	Tree, Rem, 6 inch to 18 inch	\$450.00	\$2,700.00	6	\$ 2,700.00		\$0.00	6	\$2,700.00	100%
5	240	Ft	Curb and Gutter, Rem	\$20.00	\$4,800.00	240	\$ 4,800.00		\$0.00	240	\$4,800.00	100%
6	185	Syd	Pavt, Rem Driveways	\$30.00	\$5,550.00	199.29	\$ 5,978.70		\$0.00	199.29	\$5,978.70	108%
7	450	Syd	Sidewalk, Rem	\$15.00	\$6,750.00	357.56	\$ 5,363.40	14.95	\$224.25	372.51	\$5,587.65	83%
8	8	Ea	_ Exploratory Investigation, service leads	\$500.00	\$4,000.00	9	\$ 4,500.00		\$0.00	9	\$4,500.00	113%
9	650	Cyd	Embankment, CIP	\$35.00	\$22,750.00	480	\$ 16,800.00		\$0.00	480	\$16,800.00	74%
10	23	Sta	Machine Grading	\$3,000.00	\$69,000.00	23	\$ 69,000.00		\$0.00	23	\$69,000.00	100%
11	100	Cyd	Subgrade Undercutting, Type II	\$50.00	\$5,000.00	100	\$ 5,000.00		\$0.00	100	\$5,000.00	100%
12	17	Ea	Erosion Control, Filter Bag	\$100.00	\$1,700.00	13	\$ 1,300.00		\$0.00	13	\$1,300.00	76%
13	1	LSUM	Project Cleanup	\$1,500.00	\$1,500.00	0.5	\$ 750.00		\$0.00	0.5	\$750.00	50%
14	4677	Syd	HMA Base Crushing and Shaping	\$3.00	\$14,031.00	4677	\$ 14,031.00		\$0.00	4,677	\$14,031.00	100%
15	50	Cyd	Maintenance Gravel, LM	\$1.00	\$50.00	50	\$ 50.00		\$0.00	50	\$50.00	100%
16	590	Ft	Sewer, CI IV, 12 inch, Tr Det B	\$90.00	\$53,100.00	633	\$ 56,970.00		\$0.00	633.0	\$56,970.00	107%
17	857	Ft	Sewer, CI IV, 15 inch, Tr Det B	\$95.00	\$81,415.00	895	\$ 85,025.00		\$0.00	895.0	\$85,025.00	104%
18	1315	Ft	Video Taping Sewer and Culv Pipe New Storm	\$1.50	\$1,972.50	1418	\$ 2,127.00		\$0.00	1,418	\$2,127.00	108%
19	14	Ea	Dr Structure Cover, Adj, Case 1	\$700.00	\$9,800.00	8	\$ 5,600.00		\$0.00	8	\$5,600.00	57%
20	8	Ea	Dr Structure Cover, Adj, Case 1 Existing	\$700.00	\$5,600.00	1	\$ 700.00		\$0.00	1	\$700.00	13%
21	1	Ea	Dr Structure Cover, Adj, Case 2	\$700.00	\$700.00	0	\$ -		\$0.00	0	\$0.00	0%

						COMPLETED PREVIOUS TO DATE		COMPLETED THIS PERIOD		COMPLETED TO DATE		%
ITEM	EST. QTY.	UNIT	DESCRIPTION	UNIT PRICE	TOTAL	QUANTITY	TOTAL	QUANTITY	TOTAL	QUANTITY	TOTAL	COMPLETED
22	2	Ea	Dr Structure Cover, Type B	\$800.00	\$1,600.00	2	\$ 1,600.00		\$0.00	2	<b>\$1,600.00</b>	100%
23	13	Ea	Dr Structure Cover, Type K	\$900.00	\$11,700.00	26	\$ 23,400.00		\$0.00	26	<b>\$23,400.00</b>	200%
24	5	Ea	Dr Structure Cover, Type Q Furnish New and Adjust Manhole Casting	\$700.00	\$3,500.00	6	\$ 4,200.00		\$0.00	6	<b>\$4,200.00</b>	120%
25	15	Ea	Dr Structure, 48 inch dia	\$2,500.00	\$37,500.00	17	\$ 42,500.00		\$0.00	17	<b>\$42,500.00</b>	113%
26	1	Ea	Dr Structure, Tap, 12 inch	\$500.00	\$500.00	1	\$ 500.00		\$0.00	1	<b>\$500.00</b>	100%
27	2	Ea	Dr Structure, Tap, 15 inch	\$500.00	\$1,000.00	2	\$ 1,000.00		\$0.00	2	<b>\$1,000.00</b>	100%
28	1500	Ft	_ Sanitary Sewer Cleaning and Televising, 6-18 inch	\$2.00	\$3,000.00	3001	\$ 6,002.00		\$0.00	3,001	<b>\$6,002.00</b>	200%
29	3	Ea	_ Rebuild Cone (3 ft Max.)	\$500.00	\$1,500.00	2	\$ 1,000.00		\$0.00	2	<b>\$1,000.00</b>	67%
30	3400	Ft	Underdrain, Subbase, 4 inch	\$8.00	\$27,200.00	831	\$ 6,648.00		\$0.00	831	<b>\$6,648.00</b>	24%
31	643	Ton	HMA, 13A (Leveling Course)	\$95.00	\$61,085.00	643	\$ 61,085.00		\$0.00	643	<b>\$61,085.00</b>	100%
32	386	Ton	HMA, 13A (Wearing Course)	\$96.00	\$37,056.00	484.6	\$ 46,521.60		\$0.00	484.6	<b>\$46,521.60</b>	126%
33	845	Syd	Conc Pavt, Nonreinf, 6 inch (Drive Approaches)	\$47.70	\$40,306.50	0	\$ -		\$0.00	0	<b>\$0.00</b>	0%
34	403	Ft	Saw Cut, Intermediate	\$2.00	\$806.00	440	\$ 880.00		\$0.00	440	<b>\$880.00</b>	109%
35	845	Syd	Driveway, Nonreinf Conc, 6 inch	\$47.70	\$40,306.50	900.91	\$ 42,973.41		\$0.00	900.91	<b>\$42,973.41</b>	107%
36	95	Ft	Curb and Gutter, Conc, Det B2	\$32.00	\$3,040.00	11	\$ 352.00		\$0.00	11	<b>\$352.00</b>	12%
37	3400	Ft	Curb and Gutter, Conc, Det F4	\$21.00	\$71,400.00	4001	\$ 84,021.00		\$0.00	4,001.0	<b>\$84,021.00</b>	118%
38	40	Ft	Detectable Warning Surface	\$80.00	\$3,200.00	66.6	\$ 5,328.00		\$0.00	66.6	<b>\$5,328.00</b>	167%
39	2850	Sft	Sidewalk, Conc, 4 inch	\$4.20	\$11,970.00	3718.02	\$ 15,615.68		\$0.00	3,718.02	<b>\$15,615.68</b>	130%
40	1200	Sft	Sidewalk, Conc, 6 inch (Accross Drive Approach)	\$5.30	\$6,360.00	1549.95	\$ 8,214.74		\$0.00	1,549.95	<b>\$8,214.74</b>	129%
41	650	Sft	Curb Ramp, Conc, 6 inch	\$8.00	\$5,200.00	778.82	\$ 6,230.56		\$0.00	778.82	<b>\$6,230.56</b>	120%
42	175	Ft	Pavt Mrkg, Ovly Cold Plastic, 6 inch, White (Crosswalks)	\$4.50	\$787.50	174	\$ 783.00		\$0.00	174	<b>\$783.00</b>	99%
43	80	Ft	Pavt Mrkg, Ovly Cold Plastic, 12 inch, Cross Hatching, White	\$8.50	\$680.00	104	\$ 884.00	238	\$2,023.00	342	<b>\$2,907.00</b>	428%
44	42	Ft	Pavt Mrkg, Ovly Cold Plastic, 24 inch, Stop Bar	\$16.50	\$693.00	65.5	\$ 1,080.75	25	\$412.50	90.5	<b>\$1,493.25</b>	215%
45	10	Ea	Barricade, Type III, High Intensity, Double Sided, Lighted, Furn	\$120.00	\$1,200.00	10	\$ 1,200.00		\$0.00	10	<b>\$1,200.00</b>	100%

						COMPLETED PREVIOUS TO DATE		COMPLETED THIS PERIOD		COMPLETED TO DATE		%
ITEM	EST. QTY.	UNIT	DESCRIPTION	UNIT PRICE	TOTAL	QUANTITY	TOTAL	QUANTITY	TOTAL	QUANTITY	TOTAL	COMPLETED
46	10	Ea	Barricade, Type III, High Intensity, Double Sided, Lighted, Oper	\$6.00	\$60.00	10	\$ 60.00		\$0.00	10	\$60.00	100%
47	1	LSUM	Minor Traf Devices	\$8,000.00	\$8,000.00	1	\$ 8,000.00		\$0.00	1	\$8,000.00	100%
48	50	Ea	Plastic Drum, Fluorescent, Furn	\$30.00	\$1,500.00	0	\$ -		\$0.00	0	\$0.00	0%
49	50	Ea	Plastic Drum, Fluorescent, Oper	\$1.50	\$75.00	0	\$ -		\$0.00	0	\$0.00	0%
50	1	LSUM	Traf Regulator Control	\$2,000.00	\$2,000.00	1	\$ 2,000.00		\$0.00	1	\$2,000.00	100%
51	15	Ea	_ Shrub Removal and Replacement	\$250.00	\$3,750.00	7	\$ 1,750.00		\$0.00	7	\$1,750.00	47%
52	6700	Syd	Slope Restoration, Non-Freeway, Type A	\$4.50	\$30,150.00	7254	\$ 32,643.00		\$0.00	7,254	\$32,643.00	108%
53	3	Ea	Fire Hydrant	\$10,000.00	\$30,000.00	3	\$ 30,000.00		\$0.00	3	\$30,000.00	100%
54	3	Ea	Gate Valve and Box, 6 inch	\$4,000.00	\$12,000.00	3	\$ 12,000.00		\$0.00	3	\$12,000.00	100%
55	2	Ea	Gate Valve and Box, 8 inch	\$5,000.00	\$10,000.00	0	\$ -		\$0.00	0	\$0.00	0%
56	3	Ea	Hydrant, Rem & Salvage	\$700.00	\$2,100.00	3	\$ 2,100.00		\$0.00	3	\$2,100.00	100%
57	66	Ft	Water Main, DI, 6 inch, Tr Det G	\$150.00	\$9,900.00	36	\$ 5,400.00		\$0.00	36	\$5,400.00	55%
58	65	Ft	Water Main, DI, 12 inch, Tr Det G (Lowering for proposed pipes)	\$300.00	\$19,500.00	6	\$ 1,800.00		\$0.00	6	\$1,800.00	9%
59	22	Ea	Water Serv, Long	\$3,200.00	\$70,400.00	17	\$ 54,400.00		\$0.00	17	\$54,400.00	77%
60	6	Ea	Gate Box, Adj, Case 1	\$500.00	\$3,000.00	5	\$ 2,500.00		\$0.00	5	\$2,500.00	83%
61	1	Ea	_ Connect to Existing (8 to 12)	\$6,000.00	\$6,000.00	0	\$ -		\$0.00	0	\$0.00	0%
104	14	Ea	Water Serv, Private	\$6,000.00	\$84,000.00	14	\$ 84,000.00		\$0.00	14	\$84,000.00	100%
105	3	Ea	Live Tap, 12 in by 8 in	\$8,000.00	\$24,000.00	2	\$ 16,000.00		\$0.00	2	\$16,000.00	67%
106	35	Lft	8-inch Watermain	\$ 120.00	\$4,200.00	50	\$ 6,000.00		\$0.00	50	\$6,000.00	143%
107	15	Lft	4-inch Watermain	\$ 120.00	\$1,800.00	12.5	\$ 1,500.00		\$0.00	12.5	\$1,500.00	83%
108	1	Ea	Gate Valve and Box, 12 inch	\$ 5,500.00	\$5,500.00	1	\$ 5,500.00		\$0.00	1	\$5,500.00	100%
109	1	Ea	_Connect to Existing (4 to 8)	\$ 6,000.00	\$6,000.00	1	\$ 6,000.00		\$0.00	1	\$6,000.00	100%
110	36	Lft	M-Opening	\$ 28.00	\$1,008.00	36	\$ 1,008.00		\$0.00	36	\$1,008.00	100%
111	62	Lft	E-Curb	\$ 30.00	\$1,860.00	62	\$ 1,860.00		\$0.00	62	\$1,860.00	100%
Category 001 West Street - Total Amount of Bid					\$897,444.00		\$ 944,235.84		\$2,659.75		\$946,895.59	106%

						COMPLETED PREVIOUS TO DATE		COMPLETED THIS PERIOD		COMPLETED TO DATE		%
ITEM	EST. QTY.	UNIT	DESCRIPTION	UNIT PRICE	TOTAL	QUANTITY	TOTAL	QUANTITY	TOTAL	QUANTITY	TOTAL	COMPLETED
Category 002 Liberty Street												
62	1	LSUM	_ Audio-Visual Recording	\$500.00	\$500.00	1	\$ 500.00		\$0.00	1.0	\$500.00	100%
63	365	Syd	Pavt, Rem	\$30.00	\$10,950.00	365.00	\$ 10,950.00	18.67	\$560.10	383.67	\$11,510.10	105%
64	20	Syd	Sidewalk, Rem	\$20.00	\$400.00	85.33	\$ 1,706.60		\$0.00	85.33	\$1,706.60	427%
65	1	LSUM	Project Cleanup	\$2,000.00	\$2,000.00	0.5	\$ 1,000.00		\$0.00	0.5	\$1,000.00	50%
66	740	Syd	Cold Milling HMA Surface	\$2.50	\$1,850.00	30	\$ 75.00		\$0.00	30	\$75.00	4%
67	50	Ton	HMA, 13A (Leveling Course)	\$95.00	\$4,750.00	78.3	\$ 7,438.50		\$0.00	78.3	\$7,438.50	157%
68	81	Ton	HMA, 13A (Mill and Fill)	\$96.00	\$7,776.00	0	\$ -		\$0.00	0	\$0.00	0%
69	30	Ton	HMA, 13A (Wearing Course)	\$96.00	\$2,880.00	99.6	\$ 9,561.60		\$0.00	99.6	\$9,561.60	332%
70	486	Ft	Saw Cut, Intermediate	\$2.00	\$972.00	250	\$ 500.00		\$0.00	250	\$500.00	51%
71	96	Syd	Driveway, Nonreinf Conc, 6 inch	\$47.70	\$4,579.20	0	\$ -	18.67	\$890.56	18.67	\$890.56	19%
72	1	LSUM	Minor Traf Devices	\$4,000.00	\$4,000.00	1	\$ 4,000.00		\$0.00	1	\$4,000.00	100%
73	1	LSUM	Traf Regulator Control	\$1,000.00	\$1,000.00	1	\$ 1,000.00		\$0.00	1	\$1,000.00	100%
74	1	Ea	Fire Hydrant	\$6,000.00	\$6,000.00	1	\$ 6,000.00		\$0.00	1	\$6,000.00	100%
75	1	Ea	Gate Valve and Box, 6 inch	\$2,500.00	\$2,500.00	1	\$ 2,500.00		\$0.00	1	\$2,500.00	100%
76	1	Ea	Gate Valve and Box, 8 inch	\$3,000.00	\$3,000.00	1	\$ 3,000.00		\$0.00	1	\$3,000.00	100%
77	514	Ft	Water Main, DI, 8 inch, Tr Det G	\$120.00	\$61,680.00	519.5	\$ 62,340.00		\$0.00	519.5	\$62,340.00	101%
78	4	Ea	Water Serv, Long	\$3,200.00	\$12,800.00	4	\$ 12,800.00		\$0.00	4	\$12,800.00	100%
79	2	Ea	_ Connect to Existing (8 to 12)	\$6,000.00	\$12,000.00	1	\$ 6,000.00		\$0.00	1	\$6,000.00	50%
104	3	Ea	Water Serv, Private	\$6,000.00	\$18,000.00	3	\$ 18,000.00		\$0.00	3	\$18,000.00	100%
Category 002 Liberty Street - Total Amount of Bid					\$139,637.20		\$ 147,371.70		\$1,450.66		\$148,822.36	107%
Category 003 Franklin Street												
80	1	LSUM	_ Audio-Visual Recording	\$500.00	\$500.00	1	\$ 500.00		\$0.00	1	\$500.00	100%
81	114	Syd	Pavt, Rem	\$30.00	\$3,420.00	114	\$ 3,420.00		\$0.00	114.00	\$3,420.00	100%
82	18	Syd	Sidewalk, Rem	\$20.00	\$360.00	34.22	\$ 684.40		\$0.00	34.22	\$684.40	190%
83	1	LSUM	Project Cleanup	\$2,000.00	\$2,000.00	0.5	\$ 1,000.00		\$0.00	0.5	\$1,000.00	50%
84	1090	Syd	Cold Milling HMA Surface	\$4.00	\$4,360.00	250	\$ 1,000.00		\$0.00	250	\$1,000.00	23%
85	135	Ton	HMA, 13A (Mill and Fill)	\$96.00	\$12,960.00	78.3	\$ 7,516.80		\$0.00	78.3	\$7,516.80	58%
86	50	Syd	Driveway, Nonreinf Conc, 6 inch	\$47.70	\$2,385.00	46.64	\$ 2,224.73		\$0.00	46.64	\$2,224.73	93%
87	1	LSUM	Minor Traf Devices	\$4,000.00	\$4,000.00	1	\$ 4,000.00		\$0.00	1	\$4,000.00	100%
88	1	LSUM	Traf Regulator Control	\$1,000.00	\$1,000.00	1	\$ 1,000.00		\$0.00	1	\$1,000.00	100%
89	1	Ea	Fire Hydrant	\$6,000.00	\$6,000.00	1	\$ 6,000.00		\$0.00	1	\$6,000.00	100%
90	1	Ea	Gate Valve and Box, 6 inch	\$2,500.00	\$2,500.00	1	\$ 2,500.00		\$0.00	1	\$2,500.00	100%
91	1	Ea	Gate Valve and Box, 8 inch	\$3,000.00	\$3,000.00	1	\$ 3,000.00		\$0.00	1	\$3,000.00	100%
92	505	Ft	Water Main, DI, 8 inch, Tr Det G	\$120.00	\$60,600.00	520.5	\$ 62,460.00		\$0.00	520.5	\$62,460.00	103%
93	5	Ea	Water Serv, Long	\$3,200.00	\$16,000.00	5	\$ 16,000.00		\$0.00	5	\$16,000.00	100%
94	2	Ea	_ Connect to Existing (8 to 12)	\$6,000.00	\$12,000.00	2	\$ 12,000.00		\$0.00	2	\$12,000.00	100%
104	5	Ea	Water Serv, Private	\$6,000.00	\$30,000.00	5	\$ 30,000.00		\$0.00	5	\$30,000.00	100%
Category 003 Franklin Street - Total Amount of Bid					\$131,085.00		\$ 153,305.93		\$0.00		\$153,305.93	117%

						COMPLETED PREVIOUS TO DATE		COMPLETED THIS PERIOD		COMPLETED TO DATE		%
ITEM	EST. QTY.	UNIT	DESCRIPTION	UNIT PRICE	TOTAL	QUANTITY	TOTAL	QUANTITY	TOTAL	QUANTITY	TOTAL	COMPLETED
Category 004 Adrian Street												
95	1200	Syd	_ HMA Base Crushing and Shaping, Modified	\$3.00	\$3,600.00	1200	\$ 3,600.00		\$0.00	1,200	\$3,600.00	100%
96	964	Ft	Underdrain, Subbase, 4 inch	\$10.00	\$9,640.00	25	\$ 250.00		\$0.00	25	\$250.00	3%
97	165	Ton	HMA, 13A (Leveling Course)	\$95.00	\$15,675.00	110	\$ 10,450.00		\$0.00	110	\$10,450.00	67%
98	99	Ton	HMA, 13A (Wearing Course)	\$96.00	\$9,504.00	100	\$ 9,600.00		\$0.00	100	\$9,600.00	101%
99	118	Syd	Driveway, Nonreinf Conc, 6 inch	\$47.70	\$5,628.60	43.5	\$ 2,074.95		\$0.00	44	\$2,074.95	37%
100	964	Ft	Curb and Gutter, Conc, Det F4	\$21.00	\$20,244.00	964	\$ 20,244.00		\$0.00	964	\$20,244.00	100%
101	4150	Sft	Sidewalk, Conc, 4 inch	\$4.20	\$17,430.00	4150	\$ 17,430.00		\$0.00	4,150	\$17,430.00	100%
Category 004 Adrian Street - Total Amount of Bid					\$81,721.60		\$ 63,648.95		\$0.00		\$63,648.95	78%
Category 005 West Street to M-12												
102	1864	Syd	Cold Milling HMA Surface	\$4.00	\$7,456.00	1864	\$ 7,456.00		\$0.00	1,864	\$7,456.00	100%
103	225	Ton	HMA, 13A (Mill and Fill)	\$96.00	\$21,600.00	224	\$ 21,504.00		\$0.00	224	\$21,504.00	100%
Category 005 West Street to M-12 - Total Amount of Bid					\$29,056.00		\$ 28,960.00		\$0.00		\$28,960.00	100%
Jonesville - West, Liberty, Franklin, and Adrian Street Improvements - Cost Summary												
			Category 001 West Street		\$897,444.00		\$944,235.84		\$2,659.75		\$946,895.59	106%
			Category 002 Liberty Street		\$139,637.20		\$147,371.70		\$1,450.66		\$148,822.36	107%
			Category 003 Franklin Street		\$131,085.00		\$153,305.93		\$0.00		\$153,305.93	117%
			Category 004 Adrian Street		\$81,721.60		\$63,648.95		\$0.00		\$63,648.95	78%
			Category 005 West Street to M-12		\$29,056.00		\$28,960.00		\$0.00		\$28,960.00	100%
			Total Amount of Bid-All Sections		\$1,278,943.80		\$1,337,522.41		\$4,110.41		\$1,341,632.82	105%

August 8, 2025

To: Jonesville City Council

Re: Vaughan Recirculation Chopper Pump

The Vaughan recirculation chopper pump is in need of replacement. During inspection of the pump due to it not functioning properly and leaking, it was noted that the shaft of the pump is broken and the mechanical seal has failed. This indicates that other wear parts are also beginning to fail. The pump is over 20 years old, and will need to be replaced. The main function of the Vaughan pump is to recirculate sludge through the heat exchanger and into the digester to keep the sludge at an even temperature range. This is a 24/7 process that keeps the sludge turned over and the bugs alive and well to break it down. This Vaughan pump was new in 2004 and has been repaired in 2009, 2014, and 2018. It has exceeded its life expectancy and is in need of complete replacement. The cost to fix the old pump is six thousand seven hundred sixty-two dollars and sixteen cents; **(\$6,762.16)** plus labor cost of approximately two thousand five hundred dollars; **(\$2,500.00)**. Totaling nine thousand two hundred sixty-two dollars and sixteen cents; **(\$9,262.16)**. This cost is over half of what a new one installed would cost at fifteen thousand one hundred eleven dollars; **(\$15,111.00)**. Plant Staff is recommending that the bid process be bypassed to allow JGM Valve to replace the pump immediately. We do have funds in the budget for repairs and maintenance. Plant Staff has worked with JGM Valve in the past many times before, and for this particular pump manufacturer and model they are this region's only representative.

Thank you for your consideration on this very important and timely matter,

A handwritten signature in black ink, appearing to read "Shawn Mullaly", with a long horizontal flourish extending to the right.

Shawn Mullaly

WWTP Superintendent



# JONESVILLE WASTE WATER TREATMENT PLANT

150 ECOLOGY DRIVE JONESVILLE MICHIGAN 49250 TELE/FAX (517) 849-9450

## P u r c h a s e O r d e r

**PAY TO:** JGM Valve  
1155 Welch Rd. Suite D  
Commerce, MI 48390

8/1/2025

### PAYMENT METHOD

Check	Amt. enclosed			
Credit card	Card type			
	Card number			
On account	Account no.			
COD				
Tax exempt	Exemption no.			

Please supply the following items

ITEM NO.	DESCRIPTION	QTY	UNIT COST	TOTAL AMOUNT
1	Vaughan Chopper Pump (Installed) PER Quote #56458  Account Number 590-527-930 Repairs & Maintenance	1	\$15,111.00	\$15,111.00

Shawn Mullaly	<b>SUBTOTAL</b>	\$15,111.00
Ordered by	Shipping charges	
	Handling charges	
Approved by	Insurance	
NA %	Tax	
	0	\$15,111.00

### SPECIAL INSTRUCTIONS

Invoice number

Quote INV- 56458



1155 Welch Road – Suite D  
Commerce, Michigan 48390  
Phone: 248-926-6200 / Fax: 248-926-6290

Project Jonesville WWTP (bare replacement for sn 7316)

Quote Number: 56458

Dated: 7/29/25

Page 1 of 3

**DUE TO CONTINUED PRICING INSTABILITIES IN MOTORS, METALS AND CASTINGS  
ALL PRICING BEYOND 30 DAYS MUST BE VERIFIED PRIOR TO PLACING AN ORDER.**

ITEM	QTY	UNIT	DESCRIPTION	UNIT PRICE	TOTAL
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**NOTE:**

THE FOLLOWING OPTIONAL ITEMS ARE NOT INCLUDED IN THIS QUOTATION. IF REQUIRED, PLEASE CONTACT YOUR LOCAL VAUGHAN REPRESENTATIVE FOR PRICING AND AVAILABILITY:

UNLESS NOTED OTHERWISE, VAUGHAN'S STANDARD WARRANTY APPLIES.

- GAUGES, SWITCHES, VALVES AND OTHER SPECIALTIES NOT SPECIFICALLY CALLED OUT HEREIN.
- SPECIAL COATINGS OTHER THAN THOSE QUOTED.
- FACTORY PERFORMANCE, HYDRO, VIBRATION AND NOISE TESTS.
- EQUIPMENT, LABOR, MATERIAL AND PERSONNEL REQUIRED TO PERFORM FIELD TESTING OF PUMPS.
- ENGINEERING SUBMITTALS.
- SPECIAL MOTOR SPECIFICATIONS INCLUDING HIGH EFFICIENCY, MILL AND CHEM DUTY, EXPLOSION PROOF, INTERNAL SPACE HEATERS, ETC.
- FACTORY MOTOR TESTS.
- INTRINSICALLY SAFE FEATURES.
- STARTUP BY MANUFACTURER'S REPRESENTATIVE.
- LEVEL CONTROLS OR CONTROL PANELS.
- SPARE PARTS.
- ADDITIONAL LUBRICANTS OTHER THAN THOSE CONTAINED WITHIN THE PUMP.
- ANCHOR BOLTS.
- SEAL WATER SYSTEMS.

SUBMITTALS & CONTRACT REVIEW:	STANDARD SUBMITTALS AND INITIAL CONTRACT REVIEW TIME IS 4 - 6 WEEKS (6-8 WEEKS FOR CHECK MARK SUBMITTALS) AFTER RECEIPT OF ORDER AND ALL REQUESTED PROJECT INFORMATION DOCUMENTS. SUBMITTALS WILL NOT BE PROVIDED UNTIL ALL REQUESTED PROJECT INFORMATION DOCUMENTS ARE RECEIVED BY VAUGHAN CO. ALONG WITH AT LEAST A 90% SPECIFICATION.
CFD REPORTS:	ESTIMATED 4 - 6 WEEKS AFTER SUBMITTALS ARE TRANSMITTED.
PRODUCTION TIME:	ESTIMATED 8 TO 12 WEEKS AFTER RECEIPT OF APPROVED SUBMITTAL, RELEASE TO PRODUCTION AND EXECUTED PURCHASE ORDER. ESTIMATED SHIP DATES ARE SUBJECT TO CHANGE DEPENDENT ON MOTOR AVAILABILITY. VAUGHAN CO. WILL ARRANGE SHIPMENT UPON THE RECEIPT OF APPROVED FACTORY TESTS, IF APPLICABLE.
FOB:	DESTINATION VIA BEST WAY
TERMS:	CONTINGENT OF CREDIT APPROVAL
EXPIRATION:	QUOTATION VALID FOR 30 DAYS. IF EQUIPMENT IS NOT RELEASED TO PRODUCTION WITHIN 180 DAYS FROM RECEIPT OF PO, A PRICE INCREASE WILL BE IMPLEMENTED.

JN

**"Solids Handling Specialists"**

Vaughan Co., Inc. | 364 Monte-Elma Road | Montesano, WA. USA 98563 | Phone 360-249-4042 | Fax 360-249-6155  
info@chopperpumps.com | www.chopperpumps.com





1155 Welch Road – Suite D  
Commerce, Michigan 48390  
Phone: 248-926-6200 / Fax: 248-926-6290  
Project Jonesville WWTP (bare replacement for sn 7316)

Quote Number: 56458

Dated: 7/29/25

Page 2 of 3

**DUE TO CONTINUED PRICING INSTABILITIES IN MOTORS, METALS AND CASTINGS  
ALL PRICING BEYOND 30 DAYS MUST BE VERIFIED PRIOR TO PLACING AN ORDER.**

ITEM	QTY	UNIT	DESCRIPTION	UNIT PRICE	TOTAL
------	-----	------	-------------	------------	-------

- |   |   |    |   |  |  |
|---|---|----|---|--|--|
| 1 | 1 | EA | <b>Vaughan Model HE4K6CS-086 (BARE)</b><br><b>Horizontal End Suction Chopper Pump consisting of:</b><br><b>Casing and Backplate</b> , cast ductile iron.<br><b>Impeller, Cutter Bar, Cutter Nut and Upper Cutter</b> , cast steel, heat treated to minimum Rockwell C60.<br><b>Shaft</b> , heat treated steel supported by rolling element bearings.<br><b>Bearings</b> , oil bath lubricated with minimum 100,000 hour L-10 bearing life.<br><b>Bearing Housing</b> , cast ductile iron with sight glass and bronze non-contacting labyrinth bearing isolators at each end.<br><b>Flushless Mechanical Seal</b> , cartridge type with stainless steel housing, integral stainless steel shaft sleeve, and silicon carbide faces.<br><b>Elastomers</b> , Buna N<br><b>Flanges</b> , 4" discharge & 6" inlet, ANSI Class 125.<br><b>Coupling</b> , elastomeric type by TB Woods. CUSTOMER TO REUSE EXISTING<br><b>Motor Mount</b> , fabricated steel, piloted for self-aligning mounting of a C-face flange mounted motor. CUSTOMER TO REUSE EXISTING<br><b>Base</b> , powder coated steel complete with lifting eyes and anchor bolt holes. CUSTOMER TO REUSE EXISTING<br><b>Premium Pump Finish</b> : Solvent wash, sandblast and coat with minimum 30 MFFT Temec Perma-Shield PL Series 431 epoxy. (Except Motor & powder coated base.) |  |  |
|---|---|----|---|--|--|

- |   |   |    |  |  |  |
|---|---|----|--|--|--|
| 2 | 1 | EA | <b>Electric Motor as described below:</b><br><b>DRIVE</b> , 7.5 HP, 1170 RPM, 230/460/3/60, premium efficient 1.15 SF, "C" flanged, TEFC enclosure. CUSTOMER TO REUSE EXISTING<br><b>LABOR COST INCLUDED</b> |  |  |
|---|---|----|--|--|--|

**TOTAL NET PRICE: \$15,111**

Freight not included. Freight quote available upon request, FOB Montesano, WA.  
*Applicable Vaughan Pre-Start-up Check Lists are to be completed and submitted prior to scheduling On-Site Startup with an Authorized Vaughan Representative. Start-up activities are limited to the applicable Vaughan Start-up and Certification Check Lists and Vaughan supplied equipment. Vaughan start-up excludes installation, field testing, tools, appurtenances, instrumentation, and video recording.*

**PUMP PERFORMANCE:** \_\_\_\_\_ GPM @ \_\_\_\_\_ FT. TDH

SUBMITTALS & CONTRACT REVIEW:	STANDARD SUBMITTALS AND INITIAL CONTRACT REVIEW TIME IS 4 - 6 WEEKS (6-8 WEEKS FOR CHECK MARK SUBMITTALS) AFTER RECEIPT OF ORDER AND ALL REQUESTED PROJECT INFORMATION DOCUMENTS. SUBMITTALS WILL NOT BE PROVIDED UNTIL ALL REQUESTED PROJECT INFORMATION DOCUMENTS ARE RECEIVED BY VAUGHAN CO. ALONG WITH AT LEAST A 90% SPECIFICATION.				
	CFD REPORTS: ESTIMATED 4 – 6 WEEKS AFTER SUBMITTALS ARE TRANSMITTED.				
	PRODUCTION TIME: ESTIMATED 8 TO 12 WEEKS AFTER RECEIPT OF APPROVED SUBMITTAL, RELEASE TO PRODUCTION AND EXECUTED PURCHASE ORDER. ESTIMATED SHIP DATES ARE SUBJECT TO CHANGE DEPENDENT ON MOTOR AVAILABILITY. VAUGHAN CO. WILL ARRANGE SHIPMENT UPON THE RECEIPT OF APPROVED FACTORY TESTS, IF APPLICABLE.				
	FOB: DESTINATION VIA BEST WAY TERMS: CONTINGENT OF CREDIT APPROVAL EXPIRATION: QUOTATION VALID FOR 30 DAYS. IF EQUIPMENT IS NOT RELEASED TO PRODUCTION WITHIN 180 DAYS FROM RECEIPT OF PO, A PRICE INCREASE WILL BE IMPLEMENTED.				

JN

**"Solids Handling Specialists"**





## VAUGHAN CO., INC. PRODUCT WARRANTY

Vaughan Company, Inc. (Vaughan Co.) warrants to the original purchaser/end user (Purchaser) all pumps and pump parts manufactured by Vaughan Co. to be free from defects in workmanship or material for a period of twelve (12) months from date of startup, not to exceed eighteen (18) months from the date of shipment from Vaughan Co. Startup data must be submitted to Vaughan Co. within 30 days of startup. If Purchaser fails to submit startup data within 30 days of startup, then Vaughan, in its sole discretion, may elect to void this warranty at any time. Purchaser must contact Vaughan Co. prior to commencing any repair attempts, or removing pump or parts from service. If Purchaser fails to contact Vaughan Co. prior to commencing any repair attempts or removing pumps or parts from service, then Vaughan, in its sole discretion, may elect to void this warranty at any time.

If during said warranty period, any pump or pump parts manufactured by Vaughan Co. prove to be defective in workmanship or material under normal use and service, and if such pump or pump parts are returned to Vaughan Co.'s factory at Montesano, WA, or to a Vaughan authorized Service Facility, as directed by Vaughan Co., transportation charges prepaid, and if the pump or pump parts are found to be defective in workmanship or material, they will be replaced or repaired by Vaughan Co. free of charge. Products repaired or replaced from the Vaughan Co. factory or a Vaughan authorized Service Facility under this warranty will be returned freight prepaid. Vaughan Co. shall not be responsible for the cost of pump or part removal and/or re-installation.

All warranty claims must be submitted in writing to Vaughan Co. not later than thirty (30) days after warranty breach occurrence. The original warranty length shall not be extended with respect to pumps or parts repaired or replaced by Vaughan Co. under this Warranty. This Warranty is voided as to pumps or parts repaired/replaced by other than Vaughan Co. or its duly authorized representatives.

Vaughan Co. shall not be liable for consequential damages of any kind, including, but not limited to, claims for property damage, personal injury, attorneys' fees, lost profits, loss of use, liability of Purchaser to customers, loss of goodwill, interest on money withheld by customers, damages related to third party claims, travel expenses, rented equipment, third party contractor's fees, or unauthorized repair service or parts. The Purchaser, by acceptance of delivery, assumes all liability for the consequences of the use or misuse of Vaughan Co. products by the Purchaser, its employees or others.

Equipment and accessories purchased by Vaughan Co. from outside sources which are incorporated into any Vaughan pump or any pump part are warranted only to the extent of and by the original manufacturer's warranty or guarantee, if any, which warranty, if appropriate, will be assigned by Vaughan Co. to the Purchaser. It is Purchaser's responsibility to consult the applicable product documentation for specific warranty information. Specific product documentation is available upon request. Any warranty shall be void if the total contract amount is not paid in full.

Vaughan Co. neither assumes, nor authorizes any person or company to assume for it, any other obligation in connection with the sale of its equipment with the exception of a valid Vaughan "Performance Guarantee" or "Extended Warranty," if applicable. Any other enlargement or modification of this warranty by a representative or other selling agent shall not be legally binding on Vaughan Co.

Warranty eligibility determination is at Vaughan Co.'s sole discretion.

### Warranty Limitations:

This warranty shall not apply to any pump or pump part which has been subjected to or been damaged by any of the following non-exclusive list of causes:

- Misuse
- Abuse
- Accident
- Negligence
- Operated in the dashed portion of the published pump curves
- Used in a manner contrary to Vaughan's printed instructions
- Defective power supply
- Improper electrical protection
- Improper storage
- Faulty installation, maintenance, or repair
- Wear caused by pumping abrasive or corrosive fluids or by cavitation
- Dissatisfaction due to buyer's remorse
- Damages incurred during transportation
- Damages incurred during installation or maintenance

***THIS IS VAUGHAN CO.'S SOLE WARRANTY AND IS IN LIEU OF ALL OTHER WARRANTIES, EXPRESSED OR IMPLIED, WHICH ARE HEREBY EXCLUDED INCLUDING IN PARTICULAR ALL WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.***



Griffiths Mechanical  
1250 E Chicago Rd  
Jonesville, MI 49250  
(517) 849-2632

Estimate 56566713  
Estimate Date 7/23/2025

**Billing Address**

Jonesville Waste Water Treatme  
265 E. Chicago St  
Jonesville, MI 49250

**Job Address**

Jonesville Waste Water Treatme  
265 East Chicago Street  
Jonesville, MI 49250 USA

Service #	Description	Quantity
LABREG	Labor Straight Time/Hr	16.00
LAB2nd	Used when extra qualified help is needed, covers cost of a technician not just a "helper."	8.00
Lineset-35	50' lineset - 3/8 liq. 3/4 suction	1.00
MISC-HVACMAT-100	Electric, venting, drain, and gas piping materials	1.00
102-Duct	Supply and return duct material (8) 20"x8"x4' (2) 20"x8" 45 (4)	1.00
Rheem RCFY- 4T 21"	Rheem® Indoor Furnace cased coils. 4 ton 21in wide. R454. Bi-directional air flow. 10 year parts warranty.	1.00
Rheem RA13- 4T	Rheem 13 SEER2 4 ton AC condensing unit. 208/230V 1p. 10 year parts and compressor warranty.	1.00
Rheem R962V 100K	Rheem 96% AFUE. 100,000 BTU. 2 stage gas valve. Constant CFM blower. Communicating system	1.00
EcoNet™ Communicating Stat	Communicating thermostat - Wifi Enabled	1.00

Potential Savings \$629.08 - \$629.08

<b>Sub-Total</b>	\$12,034.50
<b>Tax</b>	\$0.00
<b>Total Due</b>	<u>\$12,034.50</u>
<b>Deposit/Downpayment</b>	\$0.00

Thank you for your business and your trust in Griffiths Mechanical. It is our pleasure to work with you!

THIS IS AN ESTIMATE, NOT A CONTRACT FOR SERVICES. The summary above is furnished by GRIFFITHS MECHANICAL as a good faith estimate of work to be performed at the location described above and is based on our evaluation and does not include material price increases or additional labor and materials which may be required should unforeseen problems arise after the work has started. I understand that the final cost of the work may differ from the estimate, perhaps materially. THIS IS NOT A GUARANTEE OF THE FINAL PRICE OF WORK TO BE PERFORMED. I agree and authorize the work as summarized on these estimated terms, and I agree to pay the full amount for all work performed.

**CITY OF JONESVILLE**  
**2024 - 2025 BUDGET AMENDMENTS**  
**June 30, 2025**

		<b>CURRENT BUDGET</b>	<b>AMENDED BUDGET</b>	<b>+ OR (-) CHANGE</b>
<b><u>GENERAL FUND</u></b>				
<b><u>REVENUE</u></b>				
566	State Grant (Police Academy Grant)	\$ -	\$ 24,000	\$ 24,000
665	Interest Earnings (Under-budgeted)	\$ 25,000	\$ 50,000	\$ 25,000
676.304	Contrib from DDA - Purch/Impr (Streetscape deposit)	\$ -	\$ 40,000	\$ 40,000
<b><u>EXPENSE</u></b>				
101 CITY COUNCIL				
702	Salaries & Wages (under-budgeted)	\$ 5,000	\$ 6,200	\$ (1,200)
715	Employer's Share FICA/Medicare (under-budgeted)	\$ 200	\$ 500	\$ (300)
801.300	Prof Services - Website (not budgeted/two years hosting)	\$ -	\$ 1,200	\$ (1,200)
172 CITY MANAGER				
702	Salaries & Wages (under-budgeted)	\$ 97,217	\$ 100,500	\$ (3,283)
715	Employer's Share FICA/Medicare (under-budgeted)	\$ 6,400	\$ 7,400	\$ (1,000)
719	Retirement - Employer Portion (under-budgeted)	\$ 4,200	\$ 7,500	\$ (3,300)
218 GENERAL OFFICE				
702	Salaries & Wages (under-budgeted)	\$ 198,000	\$ 203,400	\$ (5,400)
818	Contractual (trash service not budgeted)	\$ -	\$ 520	\$ (520)
853	Telephone (under-budgeted)	\$ 5,000	\$ 6,500	\$ (1,500)
257 ASSESSOR				
727	Office Supplies (Supplies/postage - under-budgeted)	\$ 500	\$ 1,100	\$ (600)
258 DATA PROCESSING/COMPUTER DEPT				
977.200	Equipment - Hardware (computers/Merit router - under-budgeted)	\$ 10,000	\$ 13,800	\$ (3,800)
265 CITY HALL				
975	Additions & Improvements (generator transfer switch)	\$ -	\$ 3,000	\$ (3,000)
276 CEMETERY				
702.050	Salaries & Wages - DPW (over-budgeted)	\$ 4,000	\$ 1,500	\$ 2,500
801	Professional Services (over-budgeted)	\$ 15,000	\$ 11,000	\$ 4,000
818	Contractual (over-budgeted)	\$ 7,000	\$ 500	\$ 6,500
301 POLICE DEPARTMENT				
863	Car/Truck Maintenance (under-budgeted)	\$ 6,000	\$ 8,000	\$ (2,000)
865	Mileage/Trans/Meals/Lodging (Academy mileage)	\$ 250	\$ 6,250	\$ (6,000)
977	Equipment (Under-budgeted)	\$ 9,000	\$ 9,600	\$ (600)
336 FIRE DEPARTMENT				
727.100	Office Supplies - Computer Software (Fire Incident Software)	\$ -	\$ 2,000	\$ (2,000)
975	Additions & Improvements (Heater repl/paint doors)	\$ 10,000	\$ 11,500	\$ (1,500)
977	Equipment - Misc (over-budgeted)	\$ 4,000	\$ 1,750	\$ 2,250
977.200	Equipment - Hose & Appliances (Under-budgeted)	\$ 2,500	\$ 3,100	\$ (600)
977.300	Equipment - Vehicle Refurb (Truck 569 Tires/over-budgeted)	\$ 7,000	\$ 6,000	\$ 1,000
448 STREET LIGHTING				
921	Electricity (under-budgeted)	\$ 33,000	\$ 39,250	\$ (6,250)
526 SANITARY LAND FILL				
818.100	Contractual - Spring Clean Up (under-budgeted)	\$ 6,000	\$ 10,500	\$ (4,500)

# 2024 - 2025 BUDGET AMENDMENTS

June 30, 2025

	CURRENT BUDGET	AMENDED BUDGET	+ OR (-) CHANGE
751 RECREATION			
818 Concractual (Umpires/under-budgeted)	\$ 6,000	\$ 10,500	\$ (4,500)
818.300 Concractual - Asst Rec Director (under-budgeted)	\$ 1,100	\$ 1,200	\$ (100)
770 PARKS			
702 Salaries & Wages (under-budgeted)	\$ 3,500	\$ 9,300	\$ (5,800)
940 Equipment Rental (under-budgeted)	\$ 1,500	\$ 7,400	\$ (5,900)
975 Additions & Improvements (under-budgeted)	\$ 52,000	\$ 52,100	\$ (100)
897 OTHER ACTIVITIES			
965.661 Contrib to MVP - DPW Reserve (Under-budgeted)	\$ -	\$ 48,000	\$ (48,000)
818.300 Concractual - Asst Rec Director (under-budgeted)	\$ 154,272	\$ 146,272	\$ 8,000
<b>GENERAL FUND CHANGE IN ESTIMATED YEAR END FUND BALANCE</b>			<b>\$ 297</b>
<b>MAJOR STREETS</b>			
<u>EXPENSE</u>			
451 STREET CONSTRUCTION			
975 Add & Improvements (West/Major section not budgeted)	\$ -	\$ 29,000	\$ (29,000)
900 ADMINISTRATION			
965 Contribution to Other Funds (Move budget to above)	\$ 44,000	\$ 15,000	\$ 29,000
<b>MAJOR ST CHANGE IN ESTIMATED YEAR END FUND BALANCE</b>			<b>\$ -</b>
<b>LOCAL STREETS</b>			
<u>EXPENSE</u>			
474 TRAFFIC CONTROL			
930 Repairs & Maintenance (Not used)	\$ 1,000	\$ -	\$ 1,000
900 ADMINISTRATION			
964 Tax Refunds and Rebates (tax billabcks/not budgeted)	\$ -	\$ 500	\$ (500)
905 DEBT SERVICE			
997 Agent Fees & Service Charges (Bond agent fees/over-budget)	\$ 500	\$ 1,000	\$ (500)
<b>LOCAL ST CHANGE IN ESTIMATED YEAR END FUND BALANCE</b>			<b>\$ -</b>
<b>STATE HIGHWAY</b>			
<u>REVENUE</u>			
677 State Hwy Contract Reimb (Under-budgeted)	\$ 37,588	\$ 44,700	\$ 7,112
<u>EXPENSE</u>			
465 ROUTINE MAINTENANCE			
702 Salaries & Wages (Under-budgeted)	\$ 5,000	\$ 7,000	\$ (2,000)
940 Equipment Rent (Under-budgeted)	\$ 5,000	\$ 7,000	\$ (2,000)
474 TRAFFIC CONTROL			
702 Salaries & Wages (Under-budgeted)	\$ 200	\$ 600	\$ (400)
740 Operating Supplies (Under-budgeted)	\$ 50	\$ 200	\$ (150)
478 WINTER MAINTENANCE			
702.200 Salaries & Wages - Doubletime (Under-budgeted)	\$ 400	\$ 1,200	\$ (800)
740 Operating Supplies (Under-budgeted)	\$ 3,000	\$ 7,400	\$ (4,400)
940 Equipment Rental (Under-budgeted)	\$ 3,000	\$ 6,300	\$ (3,300)



# 2024 - 2025 BUDGET AMENDMENTS

June 30, 2025

	CURRENT BUDGET	AMENDED BUDGET	+ OR (-) CHANGE
900 ADMINISTRATION			
956 Miscellaneous (Over-budgeted)	\$ 8,103	\$ 2,165	\$ 5,938
ST HWY CHANGE IN ESTIMATED YEAR END FUND BALANCE			\$ -
<b><u>DOWNTOWN DEVELOPMENT AUTHORITY</u></b>			
<u>REVENUE</u>			
403 Real Property Taxes (Under-budgeted)	\$ 170,000	\$ 187,000	\$ 17,000
<u>EXPENSE</u>			
443 SIDEWALKS			
716 Health Insurance (Under-budgeted)	\$ 50	\$ 250	\$ (200)
729 DEVELOPMENT ACTIVITIES			
965.101 Contrib to Gen Fund - Purch/Impr (Streetscape project depos	\$ -	\$ 40,000	\$ (40,000)
733 DOWNTOWN/STREETSCAPE			
818 Contractual (Not used)	\$ 23,650	\$ 450	\$ 23,200
DDA CHANGE IN ESTIMATED YEAR END FUND BALANCE			\$ -
<b><u>SEWER FUND</u></b>			
<u>EXPENSE</u>			
527 SEWAGE DISPOSAL			
863 Car/Truck Maintenance (Over-budgeted)	\$ 9,000	\$ 1,500	\$ 7,500
865 Mileage/Trans/Meals/Lodging (Over-budgeted)	\$ 3,000	\$ 1,500	\$ 1,500
529 INDUSTRIAL PRETREATMENT PROGRAM			
801 Professional Services (Program development/New this year)	\$ 35,000	\$ 44,000	\$ (9,000)
SEWER CHANGE IN ESTIMATED YEAR END FUND BALANCE			\$ -
<b><u>WATER FUND</u></b>			
<u>EXPENSE</u>			
536 IRON REMOVAL PLANT			
801 Professional Services (Over-budgeted)	\$ 7,000	\$ 4,900	\$ 2,100
975 Additions & Improvements (IRP Fence Extension)	\$ -	\$ 2,100	\$ (2,100)
WATER CHANGE IN ESTIMATED YEAR END FUND BALANCE			\$ -
<b><u>MOTOR VEHICLE POOL</u></b>			
<u>REVENUE</u>			
673 Sale of Fixed Assets (JFD Pump Trailer)	\$ -	\$ 20,000	\$ 20,000
<u>EXPENSE</u>			
270 DPW BUILDING & GROUNDS			
702 Salaries & Wages (under-budgeted)	\$ 5,500	\$ 9,600	\$ (4,100)
977 Equipment (Printer)	\$ -	\$ 600	\$ (600)
896 MOTOR VEHICLE POOL			
981.301 Vehicle - Police car (Under-budgeted)	\$ 70,000	\$ 75,750	\$ (5,750)
MVP CHANGE IN ESTIMATED YEAR END FUND BALANCE			\$ 9,550

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
ADVANCED REHABILITATION TECHN	WWTP - TELEVIEW/CLEAN ROOT BLOCKAGE	1,200.00
AMERICAN COPPER & BRASS, LLC	WWTP - REPAIRS	16.15
APPLIED INNOVATION	CITY HALL COPIER MAINTENANCE	33.85
ASSOC OF PUB TREAS OF US & CASPAHR	- MEMBERSHIP RENEWAL	159.00
AT&T	LOCAL/LONG DISTANCE	741.81
AXON ENTERPRISE, INC	JPD - TASERS/YEAR 2 OF 5	1,333.46
BAKER, VICKI/B & B CLEANING,	CITY HALL/JPD/JFD CLEANING SERVICE	566.50
BEAVER RESEARCH COMPANY	WWTP - SUPPLIES	124.75
BLONDE PAINTING LLC	JFD - PAINT TRUCK BAY DOORS	2,060.00
BRINER OIL CO., INC.	JFD - GASOLINE	150.05
	JPD/WWTP/MVP - GASOLINE	694.11
	JFD - GASOLINE	99.20
	JPD/WWTP/MVP - GASOLINE	1,123.53
	JFD - GASOLINE	45.19
	JPD/WWTP/MVP - GASOLINE	506.63
		2,618.71
BS&A SOFTWARE	ANNUAL SOFTWARE SUPPORT FEES	3,424.00
BUTTERS EXCAVATING & LAWN CAR	CEMETERY MAINT/SEXTON SERVICES	7,015.33
CAPITAL ONE	WALMART - SUPPLIES/REPAIRS	662.46
CLEAR VIEW B.R. LLC	CITY HALL/JPD - OUTSIDE WINDOW CLEANING	40.00
CMP DISTRIBUTORS, INC.	JPD - BALLISTIC VEST/MARTIN	1,085.00
	JPD - UNIFORMS	184.95
		1,269.95
CONSUMERS ENERGY	CEMETERY ELECTRICITY	39.07
	JFD - EMERGENCY SIREN ELECTRICITY	28.69
	IRON REMOVAL PLANT ELECTRICITY	1,557.52
	CITY HALL SECOND FLOOR ELECTRICITY/FINAL BILL	21.05
	JFD - EMERGENCY SIREN ELECTRICITY/FINAL BILL	1.91
	500 IND PKWY SPRINKLER METER ELECTRICITY	30.75
	598 IND PKWY SPRINKLER METER ELECTRICITY	29.25
	100 DEAL PKWY SPRINKLER METER ELECTRICITY	32.66
	WATER TOWER ELECTRICITY	110.76
	CITY HALL SECOND FLOOR ELECTRICITY	28.69
	CITY HALL/JFD EMER SIREN ELECTRICITY	358.29
	JPD ELECTRICITY	328.67
	JFD ELECTRICITY	268.10
	DDA - UNMETERED PARKING LOT LIGHT ELECTRICITY	31.97
	DDA - METERED PARKING LOT LIGHT ELECTRICITY	36.61
	CITY-WIDE STREET LIGHT ELECTRICITY	1,007.65
	CITY-WIDE LED STREET LIGHT ELECTRICITY	1,837.13
	DOWNTOWN/STREETSCAPE LIGHT ELECTRICITY	275.73
	FAST PARK ELECTRICITY	38.12
	WRIGHT ST PARK ELECTRICITY	37.92
	RADIO TOWER ELECTRICITY	37.92
	WWTP ELECTRICITY	5,341.95
	DPW BUILDING ELECTRICITY	142.27
	FREEDOM MEMORIAL ELECTRICITY	42.76
		11,665.44
CURRENT OFFICE SOLUTIONS	JPD - COPIER MAINTENANCE	3.17
CYNERGY PRODUCTS	JPD - 2025 FORD UPFIT	22,635.91
D & D HEATING AND COOLING	CITY HALL A/C SERVICE CALL	200.00
DEPENDABLE FIRE APPARATUS, LIJ	JFD - TRUCK 569 REPAIRS	195.00
DUKE'S ROOT CONTROL, INC	WATER - SERVICE POTHOLING	75,699.00
ERS INTERNATIONAL	JFD - VEHICLE EXTRICATION TRAINING	3,700.00
ESO SOLUTIONS, INC	JFD - SOFTWARE TRAINING	143.62
FERGUSON WATERWORKS #3386	WATER - NEW METER/JCS FOOTBALL FIELD	1,147.99
FIRST NATIONAL BANK OMAHA	OFFICE/OPERATING SUPPLIES	825.14
	JPD/JFD - UNIFORMS/SUPPLIES	173.53
	WWTP - UNIFORMS	239.95
	JPD - CAR WASHES/MVP - SMALL TOOLS	216.00
		1,454.62
FLEIS & VANDENBRINK ENG, INC.	CEMETERY ANNEX 2 ENGINEERING	11,100.00
	WWTP - IPP DEVELOPMENT	4,700.00
	WATER - TMF GRANT	2,286.50

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CITY OF JONESVILLE  
INVOICE APPROVAL LIST  
08/21/2025

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<u>Vendor</u>	<u>Description</u>		<u>Amount</u>
		18,086.50	
GANNETT MICHIGAN LOCALIQ	PROP TAX/BUDGET/ORDINANCE/ZBA/IFT ADS		410.62
	NOTICE - JULY BOARD OF REVIEW		32.50
		443.12	
GERKEN MATERIALS	TOP SOIL		469.68
GRAINGER	WWTP - REPAIRS		95.08
	WWTP - REPAIRS		(81.55)
		13.53	
GRIFFITHS MECH CONTRACTING, ICITY HALL A/C SERVICE CALL			129.00
HENRY FORD JACKSON OCC HEALTHJFD - PRE-EMPLOYMENT PHYSICALS			440.00
HILLSDALE CO FIREFIGHTERS ASSJFD - 2025 ASSOCIATION DUES			200.00
	JFD - 2025 TUITION FEE/HARVEY		250.00
		450.00	
HILLSDALE COUNTY TREASURER	PROPERTY TAX BILLBACK		167.17
	PROPERTY TAX BILLBACK		707.73
		874.90	
HYDROCORP, INC	WATER - RESIDENTIAL CROSS CONNECTION PROGRAM		504.00
	WATER - COMMERCIAL CROSS CONNECTION PROGRAM		586.67
		1,090.67	
IDEXX DISTRIBUTION CORP.	WATER - SUPPLIES		2,278.59
JACKSON KEY WORKS	CITY HALL LOCK SERVICES		268.00
JONESVILLE HARDWARE	SUPPLIES/REPAIRS		448.88
JONESVILLE LUMBER	SUPPLIES/REPAIRS		198.95
JONESVILLE, CITY OF	CITY HALL WATER/SEWER		54.13
	JPD WATER/SEWER		54.13
	JFD WATER/SEWER		86.77
	WRIGHT ST PARK WATER/SEWER		55.80
	WWTP WATER/SEWER		140.30
	DPW WATER/SEWER		66.82
	DDA - DRINKING FOUNTAIN		43.48
	LDFA - IND PARK LOT 1 PROP TAXES		436.08
	LDFA - IND PARK LOT 2 PROP TAXES		314.32
	LDFA - IND PARK LOT 4 PROP TAXES		387.93
	LDFA - IND PARK LOT 5 PROP TAXES		348.29
	LDFA - IND PARK LOT 7 PROP TAXES		368.12
	LDFA - IND PARK LOT 15 PROP TAXES		404.92
	LDFA - IND PARK LOT 16 PROP TAXES		297.33
	DOG PARK PROPERTY TAXES		57.22
		3,115.64	
KENNEDY INDUSTRIES, INC.	WWTP - INSTALL REPAIRED PUMPS		5,500.00
LAPEW SANITATION	WRIGHT ST PARK - PORTABLE RESTROOM		170.00
LOVINGER & THOMPSON, P.C.	LEGAL FEES		370.00
LRS, LLC	CITY HALL/JPD/JFD/DPW/WWTP - TRASH/RECYCLING		217.00
MACQUEEN EMERGENCY	JFD - FIRE HELMETS/HOODS		2,142.82
	JFD - SCBA REPAIR		847.00
		2,989.82	
MERIT LABORATORIES	WWTP - TESTING		258.00
	WWTP - TESTING		1,290.00
		1,548.00	
MICHIGAN GAS UTILITIES	WWTP GAS SERVICE		444.29
	JPD GAS SERVICE		38.58
	JFD GAS SERVICE		42.11
	CITY HALL GAS SERVICE		42.58
	GAS LIGHT SERVICE/FINAL BILL		65.37
	IRON REMOVAL PLANT GAS SERVICE		75.60
	DPW BUILDING GAS SERVICE		42.58
		751.11	
MICHIGAN LAWN & LANDSCAPE	MOWING/WEED CONTROL		2,748.27
MICHIGAN RURAL WATER ASSOC.	ANNUAL MEMBERSHIP RENEWAL		570.00
MLC PLUMBING & MECHANICAL, LI	WATER - NEW SERVICE		6,181.00
MML LIABILITY & PROPERTY POOL	ANNUAL PROPERTY/LIABILITY INSURANCE RENEWAL		57,512.00
MML WORKERS COMPENSATION FUN	QUARTERLY WORK COMP INVOICE		1,927.00



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CITY OF JONESVILLE  
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<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
NORM'S AUTO-JONESVILLE	MVP - TIRE REPAIR	39.50
	MVP - TIRES/BUCKET TRUCK	471.98
	511.48	
NORTH EAST FABRICATION CO, IN	MVP - TRACTOR 1 REPAIRS	212.35
PERFORMANCE AUTOMOTIVE	WWTP - REPAIRS	30.89
PETTY CASH	PETTY CASH REIMBURSEMENT	167.51
POSTMASTER	POSTAGE - WATER/SEWER BILLS	394.06
POWERS CLOTHING, INC.	JPD/JFD - SHIPPING CHARGES	45.50
	JFD - UNIFORM SHIRT/NEDROW	31.50
	77.00	
PRIORITY ONE EMERGENCY, INC	JPD - UNIFORMS	643.41
	JPD - UNIFORMS	246.58
	889.99	
REDLINE EQUIPMENT	MVP - VEHICLE REPAIRS	32.02
REPUBLIC WASTE SERVICES	WWTP - SLUDGE REMOVAL	1,141.80
ROE-COMM INC	JFD - 4 USED PAGERS	716.00
ROTARY CLUB OF JONESVILLE	GRAY - ROTARY DUES	500.00
SPARKS & SONS EXCAVATING, LLC	PUSH BACK DUMP	1,580.00
STOCKHOUSE CORPORATION	GARAGE SALE PERMITS PRINTED	45.00
	LETTERHEAD PRINTED	160.00
	OFFICIAL SEALS PRINTED	122.40
	CITY HALL/JPD/JFD/WWTP DOOR SIGNS	274.80
	602.20	
TELEDYNE INSTRUMENTS, INC	WWTP - REPAIRS	1,141.00
TRACTOR SUPPLY CREDIT PLAN	WATER - REPAIRS	89.99
UNIFIRST CORPORATION	WWTP - UNIFORM RENTAL	57.15
	MVP - SHOP TOWELS	17.25
	WWTP - UNIFORM RENTAL	57.15
	WWTP - UNIFORM RENTAL	57.15
	MVP - SHOP TOWELS	17.25
	WWTP - UNIFORM RENTAL	57.15
	CITY HALL/JPD - FLOOR MATS	36.93
	WWTP - UNIFORM RENTAL	64.83
	MVP - SHOP TOWELS	17.25
	382.11	
US BANK	SEWER BOND AGENT FEES	600.00
USA BLUEBOOK	WWTP - SUPPLIES	1,095.21
VC3, INC.	CLOUD PROTECTION - JULY 2025	40.00
	EXCHANGE ONLINE - JULY 2025	100.80
	JPD/CITY HALL/DPW - COMPUTER/PRINTER INSTALLATIONS	2,400.00
	2,540.80	
VERIZON WIRELESS	JPD/WWTP/DPW-CELL PHONES/RADIO TOWER/JPD/JFD-MODEM:	378.49
	Total:	259,985.28



# Runs for July 2025

114 W. Chicago St.  
Jonesville, MI 49250  
(517) 849-2101  
(517) 849-2520 Fax

Run	Members	Date	Type of call	Location	City	Fayette	Scipio	Mutual	Training
95	6	7/1/25025	Vehicle Fire	US12 & M99	X				
96	4	7/3/2025	Assist Medical	123 Murphy St	X				
97	4	7/7/2025	Assist Medical	123 Murphy St.	X				
98	3	7/8/2025	Assist Medical	608 hemlock ct.	X				
99	4	7/10/2025	Structure Fire	4680 Fitzpatrick Rd		X			
100	7	7/10/2025	Wires Down	206 Orville St.	X				
101	6	7/17/2025	Assist Medical	2167 Blackmer Dr		X			
102	7	7/18/2025	PI Accident	4876 Milnes Rd		X			
103	5	7/18/2025	Assist Medical	422 Parkwood Dr.	X				
104	4	7/24/2025	Vehicle Fire	4042 Fitzpatrick Rd.		X			
105	5	7/26/2025	Grass/Brush Fire	2491 E. Ball Rd.		X			
106	5	7/26/2025	PI Accident	E.Ball rd & Half moon lake rd		X			
107	4	7/27/2025	Assist Medical	1757 e chicago rd		X			
108	5	7/27/2025	Structure Fire	1018 West Dr (HTFD)				X	
109	6	7/28/2025	Grass/Brush Fire	3380 Hudson Rd				X	

## Year Total Type of Call

City	Fayette	Scipio	Mutual
48	22	12	18
<b>Training</b>			
9			

Training Hrs Offered      4  
Total for July                15  
Total for the Year            109

## Monthly Calls

	City	Fayette	Scipio	Mutual	Training	Totals
January	9	4	0	5	3	21
February	7	0	3	2	2	14
March	12	2	1	3	2	20
April	7	1	1	5	1	15
May	1	6	2	0	1	10
June	6	2	5	1	0	14
July	6	7	0	2	0	15
August	0	0	0	0	0	0
September	0	0	0	0	0	0
October	0	0	0	0	0	0
November	0	0	0	0	0	0
December	0	0	0	0	0	0
<b>Totals</b>	<b>48</b>	<b>22</b>	<b>12</b>	<b>18</b>	<b>9</b>	<b>109</b>

# MONTHLY OPERATING REPORT

## July 2025

**SUBMITTED: August 12 ,2025**

### **WATER FLOW**

MAXIMUM	235,000
MINIMUM	164,000
AVERAGE	192,000
TOTAL	5.937 MG

### **WASTEWATER FLOW**

MAXIMUM	288,800
MINIMUM	215,400
AVERAGE	242,700
TOTAL	7.524 MG

**CALLOUTS:** No Callouts.

### **OPERATION & MAINTENANCE:**

The plant was not in compliance with the NPDES permit limitations during the month of July 2025. The daily maximum limit for ammonia nitrogen was exceeded. The air blowers tripped out shortly after the Staff left the plant for the day. There is no alarm on these blowers.

The Wastewater Plant Laboratory processed 176 Coliform Bacteria tests, 34 Nitrate tests and 24 Nitrite tests in the month of July 2025. **Totaling \$4,680.** The annual totals to date are 1,083 Coliform Bacteria, 188 Nitrates, and 118 Nitrites. **Totaling \$27,780** for 2025. These are gross totals before expenses.

Peerless Midwest Inc. performed an air-lift and flushing of well #2 to clear out settled debris from the dual-brush cleaning performed at the end of June.

Jackson College student Isaac Tucker came and job shadowed with the Water and Waste Water Department crew. We look forward to doing more educational opportunities in the future.

Shawn and Denton assisted on a water service emergency on Evans St.

The third and final round of PFAS grab sampling in the sewer collections system was taken and sent into the lab for analyzation.

Kennedy Industries replaced one of two Goulds processed water pumps at the wastewater plant that was under warranty. The second pump is also being sent in for replacement under warranty.

Advanced Rehab Technologies performed a CCTV inspection and root removal in an 8" sewer main that runs from Case St. to Grant St.

Republic Waste has been hauling dried sludge from our drying beds in an effort to clean and rehab the beds for use.

Peerless Midwest Inc. installed well #2 pump after reconditioning. Peerless also treated the well with chlorine.

### **5-Day Biochemical Oxygen Demand**

**NPDES Permit 30 Day Average Limit is 4 mg/l**

**NPDES Permit Daily Maximum-10 mg/l**

The BOD-5 test tells us how much of the oxygen in the water is being used up or demanded by the waste in the water. High oxygen demand will deplete the oxygen in the receiving water. This will have adverse effects on the quality of life (fish) in the Receiving stream.

*Jonesville Monthly Average—1.9 mg/l*

*Average Percent Removal from the Raw Wastewater—98.8 %*

*Daily Maximum—3 mg/l*

### **Total Suspended Solids**

**NPDES Permit Limit is 20 mg/l**

Suspended solids are very important in controlling the process in the plant. Suspended solids are removed via settling clarifiers and are pumped to the anaerobic digester for treatment. The digested biosolids are applied to farmland at agronomic rates as fertilizer.

*Jonesville Monthly Average—2.2 mg/l*

*Average Percent Removal from the Raw Wastewater—98.3%*

*Daily Maximum—4 mg/l*

### **Total Phosphorus**

**NPDES Permit Limit 1 mg/l Year Round**

Phosphorus is a nutrient that promotes growth. In fact, farmers use phosphorus as a fertilizer on crop lands. Phosphorus is found in many cleaning agents and industrial processes. Excessive phosphorus in wastewater promotes the excessive growth of micro and macro-organisms in the receiving stream. In other words, phosphorus promotes excessive growth of algae and seaweed. These plants demand oxygen from the water and tend to decrease the quality of life in the receiving stream.

*Jonesville Monthly Average—0.70 mg/l*

*Average Percent Removal from the Raw Wastewater—84.4 %*

### **Ammonia Nitrogen**

**Monthly Average Limit is 0.5 mg/l**

**Daily Maximum Limit is 2.0 mg/l**

Ammonia Nitrogen is the result of bacterial decomposition of organic nitrogen. Examples Of organic nitrogen include animal and plant protein, amino acids and urea from urine. Ammonia nitrogen is a very unstable form of nitrogen. In wastewater plants ammonia nitrogen is oxidized to form nitrite nitrogen. Further oxidation of nitrite nitrogen will form the stable compound called nitrate nitrogen. This process is called nitrification and occurs in the trickling filter towers. If nitrification does not occur in the treatment plant, it will occur in the receiving stream once again depriving oxygen from the aquatic population. Because of the sensitive nature of the microorganisms involved in the nitrification process, the ammonia nitrogen limits are about the hardest to hit.

*Jonesville Monthly Average—0.355 mg/l*

*Average Percent Removal from the Raw Wastewater—98.3%*

*Jonesville Daily Maximum—2.76 mg/l*

Shawn Mullaly/Rick Mahoney

# City of Jonesville DPW Monthly Report

## July 2025

---

Staff and I have been responding to MISS DIG tickets.

Staff and I had a meeting with John Monsees from MRWA to discuss our water infrastructure and procedures.

Staff and I have been working along with MDOT on the City's Road diet project.

Staff and I trimmed multiple trees around the city.

Staff and I continue to work with residents assisting them with water shut-offs so they can make internal repairs to there plumbing as needed.

Staff and I have been assisting residents with other individual water concerns like low flow issues and high usage issues.

Staff and I cleaned the A/C coils on the outside condensers.

Staff and I have been working along with sub-contractor Dukes to help identify the city's unknown water services.

Staff and I delivered multiple dump trucks to residents for brush collection.

I worked with Pavement Solutions to Complete Approved Chip and Fog projects throughout the city.

I worked with many sub-contractors to get quotes for the city for its multiple upcoming projects.

I worked with G&G Glass to repair damaged storm windows on City Hall along with a fallen downspout.

Staff and I responded to a broken residential water service. Which prompted a new service install due to a lead pigtail.

Staff has been continuing along with its daily brush collection program.

Staff and I have begun to prepare the leaf truck for the upcoming leaf season.

Staff continues to water downtown flowers and bushes.

Staff has continued pulling weeds for the season.

Staff and I cleared overgrowth from the North parking lot area.

I have been completing multiple zoning applications for business and residents.

Staff has been working to clear overgrowth from the city's Rail Trail.

Charles Crouch  
DPW Superintendent

**CITY OF JONESVILLE  
CASH BALANCES**

		July-2025	BANK BALANCE
<b>GENERAL FUND:</b>			
	General Fund Now Checking	101-000-001	0.00
	General Fund ICS	101-000-002	1,409.27
	General Fund Fire Insurance Escrow	101-000-002.100	1.61
	General Fund CLASS Acct	101-000-007	1,857,033.33
	General Fund Cemetery CLASS Acct	101-000-007.100	107,908.49
	General Fund Alloc of Assets CLASS	101-000-007.200	479,372.02
<b>MAJOR STREETS:</b>			
	Major Streets Now Checking	202-000-001	6,419.73
	Major Streets CLASS Acct	202-000-007	794,834.92
<b>LOCAL STREETS:</b>			
	Local Streets Now Checking	203-000-001	8,982.81
	Local Streets CLASS Acct	203-000-007	724,351.99
<b>STATE HIGHWAY:</b>			
	State Highway Now Checking	211-000-001	19,247.02
<b>L.D.F.A.:</b>			
	LDFA Operating Now Checking	247-000-001	15,943.69
	LDFA CD - Flagstar Bank	247-000-003.200	250,000.00
	LDFA CD - So MI Bank & Trust	247-000-003.300	250,000.00
	LDFA Operating CLASS Acct	247-000-007	3,731,640.46
<b>D.D.A.:</b>			
	DDA Now Checking	248-000-001	17,963.06
	DDA Operating CLASS Acct	248-000-007	188,671.02
<b>SEWER FUND:</b>			
	Sewer Receiving Now Checking	590-000-001	86,034.44
	Sewer Bond & Interest Checking	590-000-001.300	10.00
	Sewer Receiving CLASS Acct	590-000-007	434,289.84
	Sewer Plant Improv. CLASS Acct	590-000-007.200	1,498,101.95
<b>WATER FUND:</b>			
	Water Receiving Now Checking	591-000-001	25,600.05
	Water Receiving CLASS Acct	591-000-007	544,800.49
	Water Plant Improvement CLASS Acct	591-000-007.100	445,580.18
	Water Bond Reserve CLASS	591-000-007.200	68,895.72
	Water RR&I Reserve CLASS	591-000-007.250	57,883.22
	Water Tower Maint CLASS Acct	591-000-007.300	60,408.81
	Water Maint CLASS Acct	591-000-007.400	108,413.46
<b>MOTOR VEHICLE POOL:</b>			
	Motor Vehicle Pool Now Checking	661-000-001	5,115.92
	Equip. Replace CLASS - Police Car	661-000-007.301	28,899.53
	Equip. Replace CLASS - Fire Truck	661-000-007.336	108,454.25
	Equip. Replace CLASS - DPW Equip	661-000-007.463	27,216.70
	Equip. Replace CLASS - WWTP/Vactor	661-000-007.590	77,059.79
<b>CURRENT TAX:</b>			
	Current Tax Checking	703-000-001	146,806.14
	Current Tax Savings Account	703-000-002	165,000.00
<b>PAYROLL FUND CHECKING:</b>			
		750-000-001	85.93
<b>GRAND TOTAL</b>			<b>12,342,435.84</b>

**JONESVILLE SUMMER RECREATION PROGRAM**

**2025**

<b>Baseball/Softball Registrations</b>	<b>271</b>
<b>Boys</b>	<b>163</b>
<b>Girls</b>	<b>108</b>
<b>City of Jonesville Residents</b>	<b>53</b>
<b>Non-City Residents</b>	<b>218</b>
<b>Teams</b>	<b>27</b>
<b>Communities Participating in Program</b>	<b>18</b>
<b>Addison, Allen, Cement City, Coldwater, Hanover Hillsdale, Homer, Jerome, Jonesville, Litchfield, Montgomery, Mosherville, North Adams, Osseo, Pittsford, Quincy, Reading &amp; Spring Arbor.</b>	
<b>Sponsors (2 Teams doubled on Sponsor)</b>	<b>29</b>
<b>Games Played</b>	<b>130</b>
<b>Games Played w/Umpires</b>	<b>92</b>
<b>Games Played w/Out Umpires (Coach Pitch)</b>	<b>62</b>
<b>Umpire Fees Paid</b>	<b>\$10,355.00</b>
<b>349 Team Shirts/Hats ( Includes Coaches )</b>	<b>\$7,548.00</b>
<b>All-Star Game Participants</b>	<b>87</b>
<b>Trophies Awarded</b>	<b>62</b>
<b>Medals Awarded</b>	<b>275</b>
<b>Registration Fees Collected</b>	<b>\$17,900.00</b>
<b>Sponsor Fees Collected</b>	<b>\$9,900.00</b>
<b>Donations To Program (8 Businesses)</b>	<b>\$2,205.00</b>
<b>Concession Stand Sales</b>	<b>\$8,107.00</b>
<b>Concession Stand Supplies</b>	<b>\$5,154.91</b>
<b>Concession Stand Employees</b>	<b>\$2,250.00</b>
<b>Food Service Application/HC Health Dept</b>	<b>\$140.00</b>
<b>Pounds of Popcorn</b>	<b>200</b>
<b>Bags of Popcorn</b>	<b>1350</b>
<b>Bags of Ice</b>	<b>255</b>

<b>Hot Dogs</b>	<b>1032</b>
<b>Bottles of Water</b>	<b>912</b>
<b>Freeze Pops</b>	<b>1584</b>
<b>Dill Pickles /26 Gallons</b>	<b>468</b>
<b>Subjects Ask To Leave a Game</b>	<b>0</b>
<b>Total Revenues</b>	<b>\$37,812.00</b>
<b>Total Expenditures</b>	<b>\$47,909.98</b>
<b>Hours Spent at Baseball/Softball Fields</b>	<b>150</b>
<b>Years as Recreation Director</b>	<b>28</b>

**I am thankful to have been able to be a part of the Recreation Program for Jonesville for so many years, and will treasure these memories forever. Next year (2026) will be my last year as Recreation Director and wishing the program success in the future.**

**Cindy Means  
Recreation Director**



State of Michigan  
Department of Licensing and Regulatory Affairs  
Bureau of Fire Services/Fire Fighter Training Division

**FIRE FIGHTERS TRAINING COUNCIL**

*Hereby certifies that*

**AUSTIN C. HARVEY**

has successfully completed  
the requirements for

**Fire Fighter I & II/Hazmat Ops**

*meets NFPA 1001, 2019 ed. & NFPA 1072, 2017 ed. including (6.2.1, 6.6.1)*

*on June 06, 2025*

in accordance with the standards established by  
the Fire Fighters Training Council

Randy D. Allwardt

INSTRUCTOR

*Robert L. Stokes Jr.*

CHAIRMAN

2025-2-30-A25E-0106-798528

CERTIFICATION NUMBER

*Thomas M. Hughes*

STATE FIRE MARSHAL/DIRECTOR

## Jeff Gray

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**From:** Ken Koopmans <ken.koopmans@gmail.com>  
**Sent:** Wednesday, August 13, 2025 6:13 PM  
**To:** Jeff Gray; Cindy Means  
**Subject:** Re

Hi Jeff and Cindy,

I'm sorry for the late notice. I'm not able to make it tonight.

I stopped by the office to tell you in person, but i didn't make it before closing time. We're also moving out of the area so, unfortunately, I'm not going to be able to attend meetings anymore.

Thank you for this opportunity. I've enjoyed learning more about the city processes. I wish I could have contributed more. Overall, I have an appreciation for everything you do, especially compared to other cities that I've seen to be much less efficient in its running.

I wish you all the best. Thank you again for this opportunity.

Sincerely,  
Ken Koopmans



August 11, 2025

City Manager  
City of Jonesville  
265 East Chicago Street  
Jonesville, MI 49250-1002

**Re: Programming Advisory**

Dear City Manager:

As part of our ongoing commitment to keep you and our customers informed about changes to Xfinity TV services, we wanted to notify you that four (4) Warner Bros. Discovery-owned channels currently carried on the Xfinity line-up are ceasing operations on August 15, 2025, and will no longer be available to viewers:

- HBO Family
- MovieMax
- OuterMax
- ThrillerMax

As a result, these channels will no longer be available as part of our lineup as of the dates listed above. As a result of this change, we will implement a channel slate (advising of unavailability) on the impacted channels and will include mention of the changes on [www.xfinity.com/programmingchanges](http://www.xfinity.com/programmingchanges) to help keep our customers informed.

Sincerely,

Eric Woody  
Manager, Government & Regulatory Affairs  
Comcast, Heartland Region  
41112 Concept Drive  
Plymouth, MI 48170